SERVICE TO THE COMMUNITY FIRST,
COMMITMENT TO THE EMPLOYEES ALWAYS

Sadie Darnell, Sheriff
2621 SE Hawthorne Road
P.O. Box 5489
Gainesville, Florida, 32627
www.alachuasheriff.org
A MESSAGE FROM THE SHERIFF

I am pleased to present the 2013 Alachua County Sheriff’s Office (ACSO) Annual Report, which highlights our accomplishments, public safety initiatives and future focus. Our guiding principles include serving, protecting, and supporting our community, with emphasis on community policing and strong partnerships. We will lead by example, with the highest level of integrity and transparency.

We started 2013 with a shift in focus to school safety after the tragic shootings at Sandy Hook Elementary School in Connecticut claimed the lives of 20 children and six educators. I have committed to providing deputies in all 12 of our elementary schools in Alachua County; in addition to our currently assigned 16 deputies in middle and high schools. Since there was no funding designated for this additional need, I had to disband our Traffic Unit and our COPS Unit in order to sustain the 12 deputies. Regrettably, this past year we continued to have a large number of school shootings in the U.S., therefore, my decision to staff these elementary schools in our county is a permanent decision as long as there is funding.

The ACSO Patrol Operations Division provides the core responsibilities entrusted to law enforcement by the citizens of Alachua County. Patrol Division deputies are the front line response to a variety of dangerous calls for service representing the only available lifeline for many citizens.

In February 2013, the Department of the Jail started Paws on Parole Unleashed Program, partnering with Alachua County Animal Services. Female inmates are selected to train the dogs, learning about daily dog care, feeding, grooming, and routine health care as well as training techniques. The program’s main goal is to increase the adoption and retention rates of dogs at the Alachua County Animal Shelter, and reducing inmate recidivism by providing experience and education in a trade for the inmates. The new K-9 kennel at the jail was provided by a grant. In 2013, we graduated a total of ten dogs and have had a 100% adoption success rate. Two inmates have been able to secure jobs in the animal care field after release.

New Jail Visitation procedures went into effect in January 2013 designed to alleviate waiting in line and visit time by utilizing pre-scheduled visitations via internet or jail lobby kiosks. Additionally, we launched in January 2014 the enhanced video visitation via internet system so that family and friends of inmates can visit via internet from out of town or instead of driving to the jail.

Our Trauma Intervention and Special Services Bureau launched a new high risk team working to predict and prevent domestic violence homicides. The Victim Advocate Unit served 4,128 victims of crime and their Seniors vs Crime Unit recovered over $1,400,000 for victims.

EBT (Electronics Benefits Card) fraud is evolving as a major crime and as such, procedures have been implemented to investigate these crimes and to identity prisoners who are brought into the jail who are in possession of EBT cards that are not issued to that person.
A MESSAGE FROM THE SHERIFF CONT.

Our K-9 Unit responded to 5,423 calls for service in 2013, acquired a bloodhound (Red) for tracking missing persons and K-9 Zoe, assigned to the schools specializing in narcotics detection but also used as a “show and tell”, public relations dog. Zoe was obtained by a grant, was rescued from an animal shelter, and promptly named in a contest by school children.

In 2013, the Combined Communications Center processed approximately 348,732 emergency and non-emergency calls from citizens in Alachua County. Of these 251,942 calls were specifically for law enforcement services for either ACSO or police officers with the Gainesville, Waldo or High Springs Police Departments.

During 2013, the Alachua County Sheriff’s Office averaged 861 permanent employees, 177 volunteers and 11 reserve deputies. Hiring qualified law enforcement, detention and civilian support staff that reflects the diversity of the Alachua County community takes frequent and targeted recruiting. We are always looking for new talent to join our agency. If you are interested in becoming a part of our great team, contact our Human Resources Bureau at 352-367-4040 or online at www.alachuasheriff.org.

Technology continues to evolve and more and more people rely on electronic media to receive their news. Two new programs that I encourage residents to get informed about are the iWATCH and SMART911 systems. iWATCH is a community program designed to help keep residents safe from terrorist activities and is a partnership of the Florida Department of Law Enforcement, funded by the Department of Homeland Security. Florida ranks third in the nation in the number of domestically focused counterterrorism and homeland security organizations. Our Bomb Team responded to 22 calls for service in 2013. The iWATCH program allows residents to report suspicious behaviors such as backpacks left behind or strangers asking questions about building security, etc. You can report this at iWatchalachua.com or by calling 888-908-5368. SMART 911 is a free service that allows citizens across the U.S. to create a safety profile for their household via their landline phone and/or cell phone that includes any information they want 9-1-1 to have in the event of an emergency. Then, when anyone in that household dials 9-1-1 from a phone associated with their safety profile, that profile is immediately displayed to the 9-1-1 call taker providing additional information that can be used to facilitate the proper response to the proper location. The data is private and secure, is only used for emergency responses to the 9-1-1 system in the event of an emergency call. Visit the website at www.smart911.com to create your profile today.

We had so many high achievements this year, including placing 1st in an International SWAT Team competition in Orlando, FL in November. Please read the 2013 Agency Highlights at the back of this annual report to see more of our agency successes.

Remember you can stay current with us on our Facebook, YouTube and Twitter social sites. Go to http://www.facebook.com/pages/Gainesville-FL/Alachua-County-Sheriff/127800077278 , Twitter: http://twitter.com/AlachuaSheriff, and read our annual reports, strategic plans and goals and objectives on our website www.alachuasheriff.org.

I am honored and humbled to serve a third term as your Sheriff along with the truly dedicated employees of the Alachua County Sheriff’s Office.

Sincerely,

Sadie Darnell, Sheriff
ABOUT OUR AGENCY:

The Alachua County Sheriff’s Office is an Accredited 5 “C” (Criminal, Court, Civil, Corrections and Communications) law enforcement agency with jurisdiction in over 900 square miles of Alachua County. We have provided these services since 1841. Accreditation is a coveted professional recognition bestowed by the Commission for Florida Law Enforcement Accreditation (CFA), Florida Corrections Accreditation Commission (FCAC) and the Commission for Law Enforcement Accreditation’s (CALEA) Public Safety Communications Accreditation Program (PSCAP) that symbolizes professionalism, excellence and competence. Our Combined Communications Center (CCC) was awarded the prestigious “Flagship” award for the years 2008, 2009, 2010 and again in February 2011. The high standards of ACSO are underscored by these accreditation awards. We stand for the highest quality law enforcement and inmate detention, rendered with dedication to equality, fairness and professional integrity. Our over 800 sworn and civilian employees strive to keep our streets and communities safe for Alachua County’s citizens.

ACSO works in cooperation with the nine local municipalities (Alachua, Archer, Gainesville, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, and Waldo) that make up Alachua County to ensure that the services provided are supported by the countywide jurisdiction and authority vested in the Sheriff. In addition, we maintain a strong working relationship with Santa Fe College and the University of Florida Police Departments. Special events, traffic enforcement details, internet crimes against children and various other investigative efforts are worked in a collaborative relationship with these agencies on a regular basis.

MISSION STATEMENT:

SERVICE TO THE COMMUNITY FIRST, COMMITMENT TO THE EMPLOYEES ALWAYS.

Through our partnerships we are...The Alachua County Sheriff’s Office Always Committed to Serving Others

VALUE STATEMENT:

Protect, Serve and Support Our Community with Integrity

AGENCY OBJECTIVES:

#1 – Provide the Highest Level of Protection to Our Citizens and Community.

#2 – Provide the Highest Level of Professional Service to Our Citizens and Community.

#3 – Provide Our Employees With the Support, Development and Resources that Promotes Excellence in Protection and Service.
Command Staff

David Huckstep
Chief Deputy

Marlene Hanna
Executive Assistant

Sidney Downing
Executive Assistant
First Half of 2013

Kaitlin Arnold
Executive Assistant
Second Half of 2013

Mike Fellows
Major

Karen Love
Major

Charlie Lee
Major/Director of the Jail

Todd Kelly
PIO Lieutenant

Laura Knudson
Bureau Chief

Cindy Weygant
General Counsel
Command Staff

David Clark
Captain

Jeff Cloutier
Captain

Jim Lanier
Division Manager

John Redmond
Captain

Latrell Simmons
Captain

Lori Stophel
Captain

Mike Tudeen
Retired Division Manager

Keith Vermillion
Captain

Corey Warren
Captain

Walter Withey
Retired Captain
Office of the Sheriff

Sadie Darnell, Sheriff (352) 367-4019

Sheriff Sadie Darnell was sworn in as the first female Sheriff of Alachua County on November 14, 2006. She was re-elected to a second term in November 2008 and a third in November 2012. She was born in Gainesville on December 23, 1951, and educated in the public school system before going on to receive an Associates Degree from Santa Fe Community College, a Bachelor’s Degree in Psychology and a Master’s Degree in Educational Leadership both from the University of Florida. She is a graduate of the 168th Session of the FBI National Academy in Quantico, Virginia, and the John F. Kennedy School of Government Executive Program. She worked for 30 years for the Gainesville Police Department, having been promoted through the ranks to Captain before retiring and ultimately returning as the agency’s Community Relations Coordinator, working with special needs citizens and victims.

Sheriff Darnell currently serves as the Secretary of the Florida Sheriff’s Association (FSA) Board of Directors, Chair of the Law Enforcement Subcommittee of the Regional Domestic Security Task Force, Region 3 Co-Chair of the Regional Drug Strike Force, Member–Board of Managers Florida Sheriff’s Risk Management Fund, Member–Executive Board of the North Central Florida Highway Interdiction Drug Trafficking Association (HIDTA), Member–National Sheriff’s Association, and Member of the FBI National Academy Alumni Associates.

Colonel David Huckstep, Chief Deputy (352) 367-4066

Colonel David Huckstep is a 35+ year veteran in law enforcement, including 26 years at the Gainesville Police Department where he worked all aspects of law enforcement and rose through the ranks to Police Commander. In 2001, after a lengthy nationwide search, he was selected by the City Council of Thomasville, Georgia, and served until November 2006 as Thomasville’s Chief of Police. While there, he promoted Community Oriented Policing and earned both National and State Accreditations.

Colonel Huckstep holds a Bachelor of Science in Criminology from Indiana State University and a Masters in Public Administration from Columbus State University. He is a graduate of the 220th Session of the FBI National Academy and has attended numerous executive level training programs with well over 3000 hours of professional law enforcement training.

Colonel Huckstep was chosen by Sheriff Sadie Darnell upon her election in 2006, to serve as her Chief Deputy, second-in-command. The Chief Deputy assists the Sheriff in the day-to-day operations of the agency and assumes command of the agency in the absence of the Sheriff. Three Department heads, all at the rank of Major, report directly to the Chief Deputy.

Department of Operations—Major Mike Fellows

- Criminal Investigations Division (Drug Task Force, Detectives, Forensics, Intelligence, Domestic Security Task Force)
- Patrol Operations and Patrol Support (Special Operations, Juvenile Relations, Aviation, K-9, et al.)

Department of Support Services—Major Karen Love

- Judicial Services & Training Division (Civil, Court Security, Training, Warrants, and Accreditation)
- Technical Services Division (Combined Communications Center, Information Technology)
- Administrative Services Division (Accounting & Budget, Human Resources, Records and Support Services)
- Department of the Jail—Major Charlie Lee (Director of the Jail)
Office of Professional Standards: (352) 384-3050


During 2013, there were one hundred eighteen (118) Formal Complaints/Internal Affairs/Fire Team/In-custody Death Administrative Investigations agency-wide. This includes four (4) Formal Complaints and two (2) Internal Affairs Investigations that are still pending as of February 6, 2014.

There were sixty-one Administrative Inquiries in 2013. (*Administrative Inquiries are not calculated into the statistics because they are not issued a finding.) Out of the one hundred twelve (112) closed Administrative Investigations, a total of one hundred thirty-eight (138) allegations were generated. Of that amount:

- 91 Administrative Investigations or 81% were Formal Complaints, generating 107 allegations. Of the 107 allegations, 96 or 90 percent were sustained.
- 17 Administration Investigations or 15% were Internal Affairs Investigations, generating 30 allegations. Of the 30 allegations, 25 or 83 percent were sustained.
- One Administrative Investigation or 1% was a Fire Team Investigation, generating one allegation.
- Three Administrative Investigations or 3% were In-custody Death Investigations.
- Of the 112 closed Administrative Investigations, there were a total of 86 employees involved, which represents 10% of our 856 employees.

Of the total 138 allegations:
- 121 or 88% were Sustained.
- 9 or 7% were Not-Sustained.
- 2 or 1% were Exonerated.
- 1 or 1% was Exonerated due to Policy Failure.
- 2 or 1% were Unfounded.
- 3 or 2% were Preventable-Extenuating Circumstances.

ACSO VEHICLE CRASH REVIEW COMMITTEE

The ACSO Vehicle Crash Review Committee reviewed 72 crashes involving ACSO leased or owned vehicles during the 2013 calendar year. This represented a thirty-six percent (36%) increase from the 53 crashes reviewed in 2012.

- Of the 72 crashes in 2013, 38 or 53% were preventable, 28 or 39% were non-preventable and 6 or 8% were preventable with extenuating circumstances
- For comparison, of the 53 crashes in 2012, 20 or 38% were preventable, 29 or 55% were non-preventable and 4 or 8% were preventable with extenuating circumstances.

Road hazards, animals, lighting, cellular telephones, computers and other miscellaneous circumstances were listed as contributing causes in twenty-four crashes. The Office of Professional Standards continues to monitor trends that may reduce the number of traffic crashes. Of the 38 preventable crashes in 2013, 11 or 29% involved the driver striking an object (curb, guard rail, vehicle, etc.) while moving forward.
Office of Professional Standards Continued:

ACSO AUDITS
During 2012, the Evidence Section began construction implementing upgrades to all storage areas. The Construction phase and a complete inventory/audit of the evidence continued into 2013. On November 21, 2013, OPS Inspectors completed an Unannounced Evidence Inspection and an Evidence Function Audit. The Annual Evidence Inspection for 2013 is currently under review. Quarterly, an OPS Inspector conducts Investigative and Evidence Fund Audits, totaling sixteen (16) audits per year. There were four (4) Investigative Evidence Fund Audits conducted for the Criminal Investigative Division, four (4) for the Warrants Bureau, four (4) for the Gainesville-Alachua County Drug Task Force and four (4) for the Patrol Support Division.

TRAINING
During 2013, the Office of Professional Standards partnered with the Florida Department of Law Enforcement, Florida Criminal Justice Executive Institute and hosted a three day Officer Discipline Course. Forty six (46) supervisors from throughout the State of Florida participated in the advanced training. Additionally, agency specific training was provided to seventy eight (78) new hire employees and thirty (30) supervisors.

Public Information Office: (352) 367-4050

The Public Information Office (PIO) is a conduit for the most up-to-date information provided to the public concerning all matters relating to the Alachua County Sheriff’s Office. On average, the Public Information Office receives more than 100 media-related calls and 34 citizen requests for information weekly. In response to media inquiries, information is researched and disseminated through print, television, radio interviews, social media and news releases. Proactive coverage of major events, arrests, and unusual situations occurring within the scope of law enforcement work are provided as events unfold.

The Public Information Office also coordinates media coverage in an effort to assist other divisions in locating fugitives, ascertaining information pertinent to criminal investigations, and finding missing persons. In addition, the Public Information Office is responsible for producing the "North Central Florida's Most Wanted" television segment. Furthermore, the PIO maintains the news/media and crime prevention portions of the ACSO website, produces educational literature, the agency annual report, and maintains the agency’s Facebook, Twitter, and YouTube accounts.
The Alachua County Sheriff’s Office Crime Prevention Unit (ACSO CPU) experienced some new and challenging opportunities in 2013. As a result of the reallocation of personnel to accommodate deputies in the elementary schools, the CPU was reduced from three persons (two deputies and one civilian) to one position and reassigned to the Public Information Office. Deputy Cary Gallop was selected to continue the responsibilities. Throughout the year, Crime Prevention attended: 22 meetings, 13 Neighborhood Crime Watches, 23 Community Events, and provided 24 various presentations. With the assistance of the newly formed Evening Shift under the command of Lieutenant Steve Maynard, Crime Prevention coordinated the participation of both DEA Drug Take Back initiatives, allowing us to take a combined 373 pounds of unused medication off the streets.

Crime Prevention also volunteered to assist with tours of the facility, which includes a presentation describing the various bureaus and resources encompassing the day-to-day operations of the agency. Some of the tour groups hosted in 2013 were home-school children, Boy/Cub Scouts, and special interest organizations. Altogether, approximately 65 citizens participated in these visits and were encouraged to obtain further information through the programs that the CPU offers.

The main focus in the CPU continued to be on women and children personal safety programs through RAD and radKids. We were also able to incorporate the two-hour self-defense introduction course S.A.F.E. As a result, with combined efforts of the ACSO RAD and radKids teams and partnering with Santa Fe PD, UFPD and GPD instructors, the following statistics represent the outreach of our efforts: approximately 195 women completed the twelve-hour RAD course, approximately 83 children completed radKids ten-hour course and approximately 123 women received instruction of the two-hour SAFE course.

We continue to forge partnerships with other agencies and businesses in order to become a more effective resource in public safety and teaching the crime prevention mind set. Our goal is to increase the quality of life in the neighborhoods and people we serve.
Trauma Intervention and Special Services Bureau: 352-367-4099

The Alachua County Trauma Intervention and Special Services Bureau (TISSB) received continued funding for the Victim Advocate Unit through the Victims of Crime Act fund, administered by Florida’s Attorney General. The Fiscal Year 2012/13 grant award was $94,230 and is used to fund Victim Advocate positions. The Office of the Attorney General conducted a three-year audit and site visit on February 7, 2013, and indicated that the VOCA Grant-funded program was in compliance with established standards. Some highlights from the TISSB for 2013 include:

- The Victim Advocate Unit served 4,395 unduplicated victims from 1/1/13 through 12/31/13. Advocates served victims of child physical abuse, child sexual abuse, DUI/DWI crashes, domestic violence, adult sexual assault, elder abuse, survivors of homicide, robbery, assault, harassment and stalking.

- During this reporting period, the Victim Advocate Unit provided unduplicated and ongoing victims with 12,972 units of service. Service includes crisis counseling, follow-up contact, information and referral, criminal justice support, assistance with crime compensation, personal advocacy, telephone and letter contacts.

- The week of April 21st was National Victim Rights Week. Victim Advocates across the community hosted Art in the Park (4/21), Candlelight Vigil (4/23) and the Victim Assistance Academy (4/25) to recognize local survivors. Local donors funded A Victim Advocate Recognition breakfast at the end of the week to honor the service of victim advocates.

Staff of TISSB participate in several partnerships across Alachua County, with the intent of maintaining and enhancing service to victims of crime and acting as ambassadors for the agency: Children’s Alliance, Child Abuse Prevention Task Force, Child Death Review, Child Protection Team Operations Advisory Committee, Drug Endangered Children Task Force, Domestic Violence Task Force, High Risk Response Team to Intimate Partner Violence, Eighth Circuit Domestic Violence Fatality Review Team, Sexual Battery Committee, Coalition Against Sexual Violence, Commercially Sexually Exploited Children Workgroup, Alachua County Coalition Against Human Trafficking, Community Coalition for Older Americans, Victim Rights Week Committee, Mental Health Coalition of North Central Florida and United Way Community Impact Team.

ACSO Victim Advocates continue to maintain the Victim Services Practitioner Designation in the Victim Services Professional Development Program of the Florida’s Attorney General. It is a requirement that they maintain this designation throughout their service at ACSO. Additionally, TISSB Bureau Chief Knudson was appointed to the National Lethality Assessment Advisory Council to look at emerging trends in intimate partner violence danger assessment.

Victim Advocate Teresa Kane (left) and TISSB Administrative Assistant Jessenia Rooney (right).
TISSB continued:

TISSB hosted three training sessions for local victim service professionals: Injunction Process for Non-Lawyers, Understanding and Advocating for the Elderly from the Office of the Attorney General and Victim Services Advocacy After the Conviction from the Office of the Attorney General. Also, a pilot training was hosted for ACSO civilian supervisors on Mental Health First Aid that was conducted by Meridian. Mental Health First Aid is an evidence-based model which helps participants expand knowledge of mental illness, appropriate treatments and local services and helps reduce the overall stigma by improving mental health literacy.

TISSB is the monthly host to the Alachua County Drug Endangered Children’s Task Force and the Alachua County Coalition Against Sexual Violence and also hosted a bi-annual Child Death Review Team. There was also a successful collaboration with Peaceful Paths to formally launch Alachua County’s High Risk Response Team. The team is modeled after a national best practice model of the Jeannie Geiger Center of Massachusetts. The purpose of the team is to prevent Intimate Partner Homicide through intensive case management. The team includes victim services, probation, law enforcement, prosecutors, batterer’s intervention, legal services and child welfare programs.

The Intimate Violence Enhanced Services Team met 48 times during this reporting period. The Team was comprised of ACSO Victim Advocates, a Peaceful Paths Victim Advocate and an ACSO Domestic Violence Detective who reviewed 448 Lethality Assessment Program screens. The advocates work to enhance victim safety and the detective to increase offender accountability.

The Sheriff’s Office partners with Florida’s Attorney General to bring Seniors vs. Crime to Alachua County. The program goal of Seniors vs. Crime is to reduce victimization of senior citizens who are often targeted for specific crimes based on their age. The program provides direct consumer protection services to seniors who may have been victimized or otherwise taken advantage of by businesses or service providers. Civil cases are referred to Seniors vs. Crime. In 2013, Seniors vs. Crime in Alachua County had 61 cases and recovered $1,476,246 during the year for their clients. Volunteers provided 625 hours of service. Their speaking engagements reached over 800 citizens.
BUDGET: For Fiscal Year 2012-2013:

<table>
<thead>
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<th>General Fund:</th>
<th>Budget</th>
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<tr>
<td>521 – Law Enforcement</td>
<td>$29,005,114</td>
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<tr>
<td>523 – Jail</td>
<td>26,784,643</td>
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<tr>
<td>525 – Combined Communication Center</td>
<td>6,894,603</td>
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<tr>
<td>711 – Court Security/Bailiffs</td>
<td>2,668,021</td>
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<tr>
<td><strong>Total General Fund</strong></td>
<td><strong>$65,352,381</strong></td>
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The Alachua County Sheriff’s Office total General Fund budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013, totals $65,352,381. The main sources of revenue in the budget are transfers from the Board of County Commissioners consisting mainly of ad valorem revenues in the form of property taxes.

The budget funds salaries and benefits, operating expenses and capital-related items. The budget is divided into four main functions consisting of Law Enforcement, Jail, Combined Communications Center and Court Security/Bailiffs. Law Enforcement represents 44.4 percent of the General Fund budget, the Jail represents 41 percent, the Combined Communications represents 10.6 percent and Court Security/Bailiffs represents the smallest portion at 4 percent.

Salaries and benefits represent over 81 percent of the total General Fund budget. Operating costs mainly consist of technology-related expenses, liability and auto insurance and mandated contracts such as the Inmate Medical Contract, which alone represents 63.3 percent of the Jail’s operating costs. Vehicles and replacement equipment for the Combined Communications Center represent 100 percent of the capital-related budget.

In addition to the General Fund, the Sheriff’s Office has various Special Revenue funds which account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. Our Special Revenue funds consist mainly of State and Federal grants awarded to the agency throughout the year.

The Accounting and Budget Bureau is responsible for the sound and timely accounting of all fiscal matters of the Alachua County Sheriff’s Office in accordance with generally accepted accounting principles and governmental accounting standards. The bureau prepares the annual certified budget for presentation to the Board of County Commissioners and monitors the budget throughout the year. The bureau also hosts the annual independent audit of the financial statements and prepares the financial statements for presentation to the Auditor General.

Other responsibilities of the bureau include Accounts Payable, Bi-Weekly Payroll Processing and Payroll Quality Control, Purchasing, Trust Funds and Grant Financial Reporting.
Department of Support Services

Administrative Services Division

- Records Bureau
- Grants
- Human Resources Bureau
- Support Bureau
  - Fleet Maintenance Unit
  - Property/Facilities Unit
  - Evidence Section

Technical Services Division

- Communications Operations Bureau
- Information Technology Bureau
  - Radios
  - Network Admin & Support
  - PC Support
  - Records Management System
- Communications Support Bureau
  - Quality Assurance
  - Support Services Unit
  - False Alarm Reduction Unit
  - Computer Aided Dispatch/Geographic Information System

Judicial Services & Training Division

- Civil Bureau
- Court Security Bureau
- Training Bureau
- Warrants Bureau
- Policy and Accreditation Unit
Records Bureau: (352) 367-4006

The Records Bureau is responsible for customer service to the public and support to law enforcement personnel locally and throughout the country. This bureau provides entry and maintenance of all county-wide wanted persons, missing persons and stolen property items in the Florida and National Criminal Information Center systems within the guidelines set by the Florida Department of Law Enforcement and Federal Bureau of Investigations.

Records Bureau services include emergency injunction preparation, electronic fingerprint services, public record requests (in accordance with Florida State Statute 119, Public Record Law), maintenance of all the agency law enforcement report files, and data entry into the records management systems.

The Records Bureau calculates the Uniform Crime Reporting statistics on a semi-annual and annual basis and submits them to the Florida Department of Law Enforcement.

Grants Unit:

The Grants Unit performs grant research, development, implementation and compliance monitoring of all grants at the Alachua County Sheriff’s Office. There was a total of $1,250,745 in grant money that was awarded to ACSO in 2013. This money is able to fund many important aspects at the Sheriff’s Office such as Rape Aggression Defense Training, SWAT and Bomb Team equipment and partial salary payment for Victim Advocates.
Human Resources Bureau: (352) 367-4040

The Human Resources Bureau’s (HRB) primary goal is to enhance the Alachua County Sheriff’s Office pursuit of professional standards by providing the expertise and best practices in the management of Human Resources. We are dedicated to attracting and supporting a qualified diverse workforce in order to meet the public safety needs of the citizens of Alachua County, as well as retaining the Agency’s most valuable resource—our employees.

The HRB is responsible for the overall hiring process for the Sheriff’s Office, including, but not limited to:

- Arranging oral board interviews, medical appointments, academic testing and performance testing such as firearms and physical agility.
- New hire orientation, employee benefits, promotional testing, supervisory training, the performance evaluation system, and employee career service appeals.
- Ensuring compliance with all local, state and federal employment laws and regulations.
- Management of all personnel employment files, ensuring proper storage and confidentiality.
- Management of all applicant files, ensuring proper storage and confidentiality.

The HRB also facilitates the management and administration of:

- Various recognition programs, activities, compensation administration, change in employment status, education and wellness programs.
- State and Federally mandated programs such as Family Medical Leave, Worker’s Compensation, Unemployment Compensation and Line of Duty death benefits.
- The State of Florida Retirement System pension and investment plans for all eligible employees.
- The risk management program including the agency’s annual insurance renewal process.
- The agency’s identification card security system and performance appraisal system.

During 2013, the Alachua County Sheriff’s Office averaged 861 permanent employees, 177 volunteers and 11 reserve deputies. Hiring qualified law enforcement, detention and civilian support staff that reflects the diversity of the Alachua County community takes frequent and targeted recruiting.
During 2013, the Human Resources Bureau and the agency recruitment team attended job fairs and coordinated presentations to many schools and academies throughout our area. The following is a list of events attended by our team members.

<table>
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<th>Recruitment Events - 2013</th>
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<tr>
<td>February 5, 2013</td>
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<td>September 26, 2013</td>
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<td>October 1, 2013</td>
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The Human Resources Bureau received and processed approximately 1,198 applications during 2013, in an effort to keep staffing at essential levels in all areas of the agency. Out of the 1,198 applications, 105 new employees were hired during 2013.

The Alachua County Sheriff’s Office hiring process includes a comprehensive background investigation. During 2013, the HRB background investigators checked 542 prior employer references and 428 personal references, conducted 192 door-to-door neighborhood checks, 15 land checks and administered 167 polygraph examinations.
Support Services Bureau: (352) 264-6667

The Support Services Bureau is comprised of the Property/Facilities Unit, Fleet Maintenance Unit and Evidence Section. Each Unit serves different functions for the Alachua County Sheriff’s Office.

**Property/Facilities Unit**

The Property/Facilities Unit serves as a central receiving and distribution of all supplies, deliveries and packaging pick-ups for the Alachua County Sheriff’s Office. The Property/Facilities Unit serves the agency with two stores, one located at the Department of the Jail and the other at the Sheriff’s Administration building. In addition to the intake and disbursement of items such as uniforms, weapons, office supplies and general stock, the Property/Facilities Unit is also responsible for the oversight of the general maintenance and upkeep of the Sheriff’s buildings. The Property/Facilities Unit acts as liaison with County Facilities to coordinate capital-building projects, oversees contract janitorial and repair vendors and provides routine daily janitorial maintenance through the use of inmate labor. The Property/Facilities unit is comprised of four full-time employees.

**Fleet Maintenance Unit**

The Fleet Maintenance Unit is responsible for purchasing, outfitting and maintaining all agency-assigned vehicles. All technicians assigned to the Fleet Maintenance Unit hold Automotive Service Excellence Master Technician certifications. The Fleet Maintenance Unit maintains approximately five hundred vehicles and other motorized special equipment. The unit is comprised of four full-time Fleet Technicians, one Radio Technician, one Fleet/Radio Coordinator and the Fleet Supervisor.

**Evidence Section**

Evidentiary items collected from crime scenes and lost or abandoned property is stored in the Evidence Section of the Alachua County Sheriff’s Office. One component for a successful prosecution is dependent on how the evidence is handled and preserved. Evidence must be packaged properly, documented accurately, and stored correctly. If errors occur, or the “chain of custody” is comprised, criminals may go free, putting the community and its citizens at risk. When a case is over and the evidence is no longer needed, every attempt is made to return items to the rightful owner. Unclaimed evidentiary items are available for sale at www.propertyroom.com.

There are over sixty thousand individual pieces of evidence and lost or abandoned property currently held in the Evidence Section. Approximately nine hundred items are received and processed each month. Property stored by the Evidence Section comes in many shapes and sizes. Items can be as small as a human hair or as large as a vehicle. Items include guns, clothing, blood, furniture, vehicles, narcotics and many more. This unit is comprised of three full-time employees, and one part-time employee.
Technical Services Division

Combined Communications Center: (352) 955-1818

The Combined Communications Center (CCC) is a consolidated communications center that provides public safety communications services for the Alachua County Sheriff’s Office (ACSO), Alachua County Fire Rescue (ACFR), Gainesville Police Department (GPD), Waldo Police Department, and Gainesville Fire Rescue (GFR). Additionally, the Center also provides police or fire communications services to other municipalities within the county including, LaCrosse, Archer, Micanopy, Newberry, and Hawthorne.

The Combined Communications Center is staffed 24 hours-a-day, 365 days-a-year with highly trained professional 9-1-1 telecommunicators. They are the “first of first responders” to field hundreds of incoming calls each day, prioritize the situation, determine the best course of action, and quickly forward that information to the appropriate public safety first responders. They must also monitor multiple radio frequencies, dispatch calls to the police, fire, and medical units, access a variety of local, state, and federal databases, and track activities in the field. The split-second decisions they make can literally mean the difference between life and death.

The CCC is equipped with modern and technologically advanced equipment systems, and underwent a comprehensive furniture and radio system upgrade during 2012. CCC infrastructure features a fully redundant and enhanced 9-1-1 system (E-9-1-1) that automatically displays the telephone number and location of 9-1-1 calls made from landline and wireless telephones. A Computer Aided Dispatch (CAD) system tracks all calls for service, law enforcement, fire-rescue, and EMS. The center also uses an 800 MHz trunked radio system that allows for local and statewide interoperable radio communications. In late 2013, with the initiative of the County E-9-1-1 Office, the “Smart911” system was installed, which allows citizens, who complete a confidential online safety and medical profile, to have their information available at the CCC and to the first responders via their land line phone and/or cellular telephone.

All 9-1-1 telecommunicators are certified in Cardiopulmonary Resuscitation (CPR). All 9-1-1 call takers are also certified in Emergency Medical Dispatching (EMD) by the International Academies of Emergency Dispatch. The EMD system provides life sustaining instructions from the 9-1-1 telecommunicator in an emergency until the arrival of the first responders. CCC maintained accreditation requirements as a “Center of Excellence” by the International Academies of Emergency Medical Dispatch during 2013.
Combined Communications Center Continued:
The Combined Communications Center (CCC) is accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA). In 2008, the CCC was awarded the prestigious “Flagship” award and again in 2011. CCC went through CALEA renewal in late 2013 to prepare for the 2014 re-accreditation. Having already twice been recognized as a “Flagship” communications center, during November 2013 the CCC qualified for and was selected to participate in the CALEA Gold Standard Assessment as a candidate for the Gold Standard Accreditation in lieu of the customary re-accreditation process. The Gold Standard Assessment measures the impact of accreditation through review of the center’s key issues to identify strengths, weaknesses and opportunities based specifically on the center’s needs versus traditional compliance through file review. The prestigious Gold Standard accreditation signifies that the CCC and the Alachua County Sheriff’s Office as a whole, sets itself apart from other communications centers and law enforcement agencies nationwide, maintaining the highest standards of excellence, quality of work and professional delivery of public safety services. The results of this process will be revealed in March 2014.

Additionally, the CCC continued partnership with the National Center for Missing and Exploited Children (NCMEC). This partnership is a commitment by the Alachua County Sheriff’s Office and its partner agencies to utilize established best practices to assist this vulnerable population at the highest service levels. ACSO’s CCC is one of a very few out of over 200 public safety centers in the State of Florida which has received this valuable designation. CCC, with the support of the Office of the Sheriff, sponsored a very well-attended NCMEC First Responder course for the region in the summer of 2013.

In 2013, the CCC processed 348,732 emergency and non-emergency calls from citizens in Alachua County.

Of these calls, 232,139 were specifically for law enforcement services for Alachua County Sheriff’s Office deputies, the police officers of the Gainesville Police Department, or the police officers of the Waldo Police Department and High Springs Police Department.

![Graph of Total Calls for Service]

![Graph of 9-1-1 Calls, Administrative, Total]

![Graph of Total Administrative 9-1-1 Calls]
False Alarm Reduction Unit (FARU) (352) 264-6650

The False Alarm Reduction Unit (FARU) was established for the purpose of regulating and reducing the number of false alarms within the City of Gainesville and the unincorporated area of Alachua County. This office administers all Alachua County and City of Gainesville alarm ordinances from one central office housed in the Combined Communications Center. The FARU's main function is to reduce the number of false alarms to which law enforcement and firefighters respond each year. This unit serves as a model across the nation for other agencies to replicate. During the FARU unit’s first year of operations in 2001, law enforcement false alarm responses across the Alachua County Sheriff’s Office and Gainesville Police Department decreased by nearly 50 percent. The number of false alarms continued to decrease steadily every year through 2004, when it leveled off at approximately a 75 percent reduction over the law enforcement false alarm rate experienced prior to the launching of the reduction program. That reduction in false alarm occurrences has remained consistent since 2004. The long-term success of this program means consistent increased available law enforcement presence for every citizen of Alachua County and the City of Gainesville and more fiscally responsible expenditure of public safety tax dollars through reduced unnecessary responses.

Information Technology Bureau

The Information Technology Bureau (ITB) is responsible for implementing and maintaining all computer, telephone, wireless, paging and network systems and system software at the ACSO. During 2013, the ACSO ITB unit:

- Installed new Virus protection for the Agency
- Completed annual replacement of 20% of computer workstations agency wide
- Moved 30% of workstations to Windows 7 and Office 2010
- Upgraded the two NetMotion Servers, and upgraded all 165 devices in our fleet
- Upgrades to 120+ software packages on the network, (for our vendors)
- Upgraded our EMC SAN boxes for disaster recovery
- New HP Core Routers installed throughout all ACSO buildings
- Staff rewrote, upgraded and uploaded the Extra Duty module for off-duty personnel
- Reconfigured the EMC to hold up to one year of Arbitrator Videos
- Attended CJIS Training for FDLE CJIS compliance
Information Technology Bureau continued:

- Installed wireless capability for the entire DOJ
- Ongoing: Laptops, Upgrades for Reserve Unit (Reconfigured image for old Laptops)
- Completely rewrote the Renovo site, we now have Video Visitation on the Internet. Opened the DOJ network (DMZ) for all client agencies for outside connectivity
- Completed the Buy Crash (state) portal
- Continue to implement newly revised FBI CJIS network security requirements. Including changes related to vendor VPN connections, which includes enforcing the policies on all vendors who need to remote into our network
- Created agency website for searching active warrants for staff with continuous additions
- Upgrades to the AS400 to version 8.0 of SunGard Finance software.
- Created the employee emergency contact lookup page complete with photos for Command Staff
- Added photos to the public warrants page for the general public with continuous additions
- Created the DOJ monthly stat page for the Jail. Included data entry pages and a monthly/quarterly report
- Added a warrant look up page for the general public, still in Beta testing with Warrants
- Created web zone map for Patrol for the Radio Shop. Showed deputies how to use their radios
- Created a Sexual Offender / Predator website for visual mapping. Displays when offenders need to be checked
- Upgraded to the Securas stay in contact telephone system for the DOJ
- Renovo: Major upgrades to *allow visitors to connect with inmates for video visits*
- In the process of upgrading CrimeReports.com for deputies to include zone and sector maps
- Moved 40% of the laptops from XP to Windows 7 and Office 2010
- Created the Adore (training modules) for FTD’s – All training is now paperless
- Competed major work for LInX, we now send all Pawn Data from NF to LInX
- Created the EBolo site for 911 center, that is completely web enabled with security permissions
- QuarterMaster upgrades as some of their data was corrupted
- Implementation of the UScan project for Records
- Created a video and PowerPoint for the DOJ lobby customers
- ACSO Radio Shop created a more efficient preventive maintenance program for portables/mobiles
- ACSO Radio Shop assisted the Department of Forestry in standing up a VHF Fire Channel that can be utilized by public safety in the Alachua County area
- Complete upgrade for all Arbitrators in the fleet
- ACSO Radio Shop and CCC designated as a Network Control Center (NCC) for the Florida Interoperability Network (FIN)
- Installed DVR’s for Court Security for camera system
- ACSO Radio Shop facilitated and participated in multiple radio interoperability exercises locally and within the RDSTF 3 Region
- Created a complete imaging system for Inmate Support, paper to imaged/searchable document
- Upgraded courthouse to wireless for Deputies to use laptops for court room presentations
- In addition, the ITB had 5550 Help Desk Requests handled by the unit last year alone
Civil Bureau: (352) 384-3051

The Civil Bureau is located in the County Administration Building and is responsible for the service and enforcement of all types of judicial processes within Alachua County. Additionally, the Civil Bureau deputies occasionally assist the Court Security Bureau with special events, exceptionally large trials, and personnel shortages. In 2013, the bureau received a total of 26,860 civil papers for service, 1,566 Enforceable Writs, and 13 Writs of Execution, of which 10 eventually resulted in a Sheriff’s sale by court order. During 2013, 22,976 civil papers were served in the City of Gainesville. The remaining papers were served among the other county municipalities.
Court Security Bureau: (352) 264-7072

The Alachua County Sheriff’s Office Court Security Bureau is dedicated to providing security and safety for judges, officers of the court, participants in court proceedings, citizens and employees within the Alachua County Family and Civil Justice Center and the Alachua County Criminal Justice Center.

The mission of the Court Security Bureau is to serve the citizens of Alachua County in a lawful, fair, impartial and non-discriminating manner. Our mission is to provide a high level of court security and professional support and to ensure that court mandates are carried out in a manner that respects individual rights and freedoms. Our mission is to work cooperatively with all other law enforcement and criminal justice agencies and to ensure that the citizens of Alachua County are receiving the full range of law enforcement services required for a safe and orderly society.

Of the two courthouses in Alachua County, the Family and Civil Justice Center handles family and civil matters such as domestic violence, juvenile cases, shelter hearings and law suits and the Criminal Justice Center handles criminal cases. There were approximately 93,736 cases filed in Alachua County 2013. Many of these cases ended up in court.

The Court Security Bureau screened approximately 470,552 people for weapons/contraband as they entered both courthouses during 2013. Court Security personnel made 171 arrests, fingerprinted 6,948 defendants and collected 530 DNA specimens for felony offenses, per Florida statutes. There were 230 trials during 2013.
Training Bureau: (352) 271-2900

The Alachua County Sheriff’s Office (ACSO) provides a variety of in-house training programs, which include pre-service, in-service, remedial and specialized training; all designed to enable employees to perform their varied job tasks safely and effectively. Training programs are planned and managed in such a manner as to ensure compliance with the needs of each employee’s job classification/description and the requirements of the position. The State of Florida Criminal Justice Standards and Training Commission (CJSTC) directives and applicable accreditation standards are used as guidelines for employee training opportunities provided by the ACSO.

Law Enforcement Basic Recruit Classes

In 2013, the Training Bureau Recruit Academy Coordinator organized and managed two (2) twenty-three (23) week full-time Law Enforcement Basic Recruit classes, one (1) full-time Law Enforcement to Corrections Crossover class and one (1) full-time Corrections Recruit class. In addition to their regular duties, Training Bureau staff members acted as lead instructors for basic recruit classes for driving, physical fitness and defensive tactics.

Law Enforcement and Department of the Jail In-service Training

Each year, sworn deputies at the Sheriff’s Office receive a minimum of forty (40) hours of retraining in various topics. These included, but are not limited to: Human Diversity, Communications Skills, Driving, Firearms, C.P.R., and Defensive Tactics. In 2013, two cycles of in-service were dedicated to scenario training. The scenarios were based on real-life incidents that happened in Alachua County and throughout the nation. The scenarios also incorporated practical applications of skills taught throughout the year.

An Officer Survival School was developed for the Juvenile Relations Bureau’s School Resource Deputies. The curriculum was geared towards active shooter encounters in a school atmosphere. It also included case studies and lessons learned from school shootings around the world. Much of the training was scenario-based and took place at a local elementary school.

Each year, all certified instructors at the Department of the Jail receive a minimum of twenty (20) hours of retraining in various topics. In-service updates Detention Officers on current corrections trends, as well as topics for every day use, such as interpersonal skills and officer safety. In 2013, several hours of scenario-based use-of-force, decision-making training was conducted.

Law Enforcement and Department of the Jail High-Liability Mini-Academies

Law Enforcement and Corrections new hires receive training in a combined Mini-Academy prior to entering into the Field Training Program. The Mini-Academy Coordinator organized and managed five (5) Mini-Academies for law enforcement and corrections new hires in 2013.

Other Duties

Additionally, Training Bureau members are agency armorers, responsible for performing inspections and maintenance on all agency rifles and Glock handguns. They also serve on Pre-Hire Oral Boards, Vehicle Crash Review Committees, and other committees formed for the Institute of Public Safety. Additionally, the Training Bureau provided K-9 certification for two (2) outside agencies, certifying thirty-five (35) dog teams. The Training Bureau is also responsible for maintaining firearms qualifications on area retirees. During 2013, fifty-three (53) retirees were qualified.

The Patrol Rifle Program was fully implemented during 2013. The Training Bureau conducted seven (7) Patrol Rifle Schools resulting in 161 deputies being qualified under the new patrol rifle requirements developed by the training Bureau. Two (2) Patrol Rifle Instructor Schools were also conducted, resulting in the certification of seventeen (17) new rifle instructors ready to assist in future patrol rifle training.
Warrants Bureau: (352) 367-4138

The Warrants Bureau is responsible for receiving, processing, maintaining active files, and executing all criminal arrest processes, civil arrest processes, and criminal summons, i.e. warrants received in Alachua County. Warrants are generated by the Gainesville Police Department, University of Florida Police Department, State Attorney’s Office, Alachua Police Department, Alachua County Sheriff’s Office, Probation and Parole, as well as out-of-state and out-of-county sources. The Warrants Bureau is also responsible for the receiving and serving of Baker Act and Marchman Act Orders generated during normal work hours. During 2013, the Bureau served a total of 4,646 warrants, 387 civil commitments, responded to Probation and Parole 132 times, and served 1,592 criminal adult summons.

The Alachua County Sheriff’s Office continues to be the leading agency in Florida to implement and maintain a computer-based “paperless” warrant system for administratively handling certain categories of active local warrants.

The Warrants Bureau also coordinates the transportation of persons arrested on local arrest orders throughout the nation, as well as conducting investigations for extradition hearings. The Warrants Bureau transport investigator works with private transport companies to coordinate prisoner pick-ups nationwide and locally. During 2013, the ACSO arranged for the transport of 871 inmates to Alachua County.

ACSO Warrants investigators submitted 137 warrant cases to the Florida Regional Fugitive Task Force (U.S. Marshal’s Service) during 2013. Of those cases, 119 have been closed by arrest. Many of those arrestees are currently in our jail awaiting trial. Warrants investigators worked 1,909 hours participating in joint law enforcement investigations and operations with the Task Force. These hours were in addition to their regular duty hours and involved investigating, locating and apprehending fugitives who had active local, state and federal warrants.

- 57.5% of all warrants served by the Warrants Bureau were for felony cases. That is a 6.3% increase from 2012. Additionally, 8.6% of warrants served were for Juvenile Pick-Up Orders, the majority of which were comprised of felonies and violent misdemeanors.
- Felony cases and Juvenile Pick-Up Orders accounted for 66.1% of warrants served by the ACSO Warrants Bureau in 2013.

Warrants Clearances

![Warrants Clearances Chart]

- Child Support 5.7%
- Civil Arrest Order 0.6%
- Criminal Contempt 0.2%
- Criminal Traffic 10.7%
- Felony 57.5%
- Felony Contempt 0.3%
- Juvenile 8.3%
- Misdemeanor 16.2%
- Municipal Ordinance 0.6%
Significant Warrant Apprehensions:

- **Homicide** - The ACSO Warrants Bureau was contacted by the US Marshals Service for assistance in apprehending Bryon Killins, who had active warrants for homicide from Orange County. Through investigation and surveillance, Killins was located in Ocala at the Health Department bus transfer station, getting on a city bus. He was caught completely by surprise and arrested without incident.

- **1st Degree Sexual Battery by Custodian on Victim less than 16 years of age and five counts of 2nd Degree Lewd and Lascivious Exhibition ($80,000 Bond)** - Warrants Investigators traveled to Marion County to assist in the investigation of a warrant on Sex Offender Scott Wilkie. Investigators responded to a campground location and quickly set up surveillance in the area. A short time later, Wilkie was identified walking out of the woods and was challenged and arrested without incident.

- **Carjacking and Stabbing of NFL player in Pittsburgh, PA** - Warrants Investigators and a K9 deputy responded to the Knights Inn Hotel on NW 13th Street. Information had been gathered that Jerrell Whitlock and his girlfriend, Precious Gethers, were staying there. Whitlock was wanted in connection with the attempted carjacking and stabbing of NFL player Mike Adams in Pittsburgh earlier in the month. The front door of the room was forced open and Whitlock was secured, along with his girlfriend, who also had active warrants.

- **Domestic Battery by Strangulation ($100,000 Bond)** - Warrants Bureau requested the assistance of the Evening Shift in serving an arrest warrant on Gary Thunquest, who had an active felony warrant. He was apprehended by K9 “Bear” after being given several K9 announcements and opportunities to surrender. Thunquest was transported by EMS to Shands where he was treated for multiple puncture wounds before being transported to the DOJ.

- **Robbery with a Firearm ($350,000 Bond)** - After conducting an extensive investigation, information steered Warrants Investigators and Florida Regional Fugitive Task Force members to Archer in reference to wanted person Arthur L. Lee. After multiple announcements and deployment of the warrants robot and a K9 unit, Lee surrendered himself without incident.

- **Attempted Murder** - Patrol supervisors requested the assistance of Warrants investigators, who were called to West Newberry Road regarding a suspect vehicle that was located at the Chevron station. The vehicle was part of a BOLO for an Attempted Murder suspect from Hialeah. A warrant was obtained for Daniel Ceballos for the above charge and he is believed to have shot someone multiple times in Hialeah on September 29th. During the investigation, Greyhound bus employees positively identified Ceballos, who boarded the bus at 9 p.m. the night before. Investigators kept in touch with Greyhound employees and relayed information to the U.S. Marshals. The information was relayed to U.S. Marshals in Jackson, Mississippi, who were able to arrest Ceballos when he arrived.

- **Escaped Prisoner** - Warrants investigators had been following multiple leads in an attempt to locate Michael Wrenne, an escapee who failed to return to work release. Warrants Investigators followed leads to addresses in Trenton, Williston and Fanning Springs. Evidence was located inside and outside of the residence that recent meth cooks had been conducted. Dixie County Sheriff’s Office personnel responded and located a large amount of methamphetamine, along with the lab used to make it. Wrenne and his accomplices were arrested.

- **Robbery, Kidnapping, Sexual Assault and Possession of Firearm by a Convicted Felon ($800,000 Bond)** - Investigators had been searching for John Gaddy regarding his warrant on the above listed charges. Investigators surrounded the residence and made announcements for Gaddy to come out. He was arrested without incident.
Policy and Accreditation Unit: (352) 491-4450

The Policy and Accreditation Unit functions under the auspices of the Judicial Services and Training Division Captain.

The Policy Unit researches, writes, edits, and promulgates the policies and procedures of the ACSO into the ACSO Directive Management System after review by executive staff.

The Accreditation Unit maintains records pertaining to the accreditations currently held by the Alachua County Sheriff’s Office. Accreditation is a coveted award that symbolizes professionalism, excellence, and competence. The components of an accreditation program include professionals who act with discretion in the public trust to standards set by experts in the field. An independent process is designed to implement the standards, verify compliance and award recognition.

The Alachua County Sheriff’s Office received the National Sheriffs’ Association’s Triple Crown Award in 2000 by simultaneously achieving CALEA, ACA and NCCHC Accreditation. Acquiring all three at the same time is an extraordinary feat. In fact, the Triple Crown distinction is so rare, that since the establishment of the award in 1993, fewer than 35 sheriffs’ offices have qualified. This is a one-time award that is maintained by the agency forever.

The ACSO is currently accredited through:

Commission for Florida Enforcement Accreditation (CFA). Accreditation allows a law enforcement agency to gain professional excellence, community and governmental support, as well as employee confidence in the direction and future of the agency. The ACSO received its initial CFA Reaccreditation in 1997 and was Reaccredited for the fifth consecutive time in 2012. The next Reaccreditation is scheduled for 2014.

Florida Corrections Accreditation Commission (FCAC). The overall purpose of the FCAC is to improve the delivery of correctional services. All aspects of correctional operations are addressed through the standards, including: Admission, Classification, Housing, Sanitation, Food Services, Personnel Issues, Fiscal Activities, Security, Training, and Medical. The ACSO received its initial FCAC Accreditation in 1999 and was Reaccredited for the fourth consecutive time in September of 2011. The next Reaccreditation is scheduled for 2014.

Public Safety Communications Accreditation Program (PSCAP through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The CALEA Public Safety Communications Accreditation Program provides a communications center with a process to systemically review and internally assess its operations and procedures. The ACSO Combined Communications Center (CCC) received its initial CALEA PSCAP Accreditation in 2002 and was Reaccredited for the third consecutive time in March 2011. In 2008 and 2011, the CCC received the distinguished “Flagship Award” from CALEA, making it one of only several communication centers throughout the United States who have achieved this status. In November 2013, the CCC underwent the Gold Standard Assessment which focuses on processes and outcomes through interviews and observations, as opposed to the traditional intensive and comprehensive file review. Results of this process will be revealed in March 2014. The next Reaccreditation is scheduled for 2016.
Department of Operations

Patrol Operations Division

- Team I
- Team II

Patrol Support Division

- K-9
- COPS Unit
- Gang Investigator
- SHOCAP
- Sexual Predator/Offender Detective
- Traffic Coordinator/Field Service Technicians/School Crossing Guards
- Special Teams (Bomb, SWAT, Hostage Negotiation, MOURT, Honor Guard, Rifle Team, Crowd Management Team)
- Aviation
- Extra Duty
- Rural Services
- Teleserve
- Juvenile Relations Bureau

Criminal Investigations Division

- Drug Task Force
- Detective Bureau
  - Cold Case Unit
  - Forensics Unit
  - Intelligence Unit
  - Crime Analysis
- Regional Domestic Security Task Force
Patrol Operations Division: (352) 367-4101

Captain John Redmond
Division Manager

The ACSO Patrol Operations Division provides the core responsibilities entrusted to law enforcement by the citizens of Alachua County. Patrol Division units are the front line response to a variety of dangerous calls for service representing the only available lifeline for many citizens.

Patrol Support Division: (352) 367-4133

Captain David Clark
Division Manager

Lieutenant Stephen Maynard
Executive Officer

Sergeant Brandon Kutner
Administrative Sergeant

The Patrol Support Division encompasses numerous special teams and assignments including:

Field Service Technicians (FST’s)
The Field Service Technician (FST) program is a civilian position that works side-by-side with the sworn deputies of Alachua County. Patrol FST’s are dispatched to calls that do not have a known suspect or a suspect on scene. Some of the calls that FST’s can handle are burglaries of homes, cars, or businesses that have already occurred, minor crime scenes, thefts, credit card fraud, identity theft, minor traffic hazards and vehicle accidents. Utilization of FST’s allows deputies to remain available for in progress or emergency calls. There are a total of eight FST’s in the Patrol Division.

Traffic Safety Unit
The Traffic Safety Unit (TSU) was involved in local and state functions during 2013. Locally, the TSU was focused on educating the motoring public during three (3) Click-It or Ticket campaigns. The TSU also set up static displays around Alachua County to inform citizens of new traffic laws and traffic-related topics. Statewide, the TSU competed in the Click-It or Ticket Challenge and the Law Enforcement Challenge and earned points to purchase $1,500 of traffic-related equipment for the agency.
Rural Services Unit

The Rural Services Unit (RSU) is responsible for the investigation of farm and agricultural related crimes as well as animal abuse, cruelty and neglect cases. The RSU provides a variety of community service assistance by partnering with local ranchers and farmers to deter associated crimes which have a negative impact on the ranching and farming community. Deputies routinely conduct increased patrols of agricultural lands and participate in community speaking engagements and Crime Watch meetings in the rural areas of Alachua County. The RSU constructed and operates a Livestock Impound Facility, which houses and cares for seized and stray livestock during various investigations. The RSU also coordinates and is the primary sponsor of the Cops Against Cancer Trail Ride, an annual event held at San Felasco State Park benefiting the Climb for Cancer Foundation. This year’s event raised over $2,000 for the organization. In 2013, Rural Services deputies assisted several ranchers and farmers with trespassing and theft issues, in addition to assisting with the repair of several pasture fences after storm or traffic crash damage to prevent the escape of livestock and keep rural roadways safe for the motoring public. Deputies investigated several animal neglect, cruelty and abuse cases, including assisting Alachua County Animal Services in the execution of a search warrant where fourteen cats were seized from a residence in the City of Gainesville after reports of neglect.

Joint Aviation Unit

The Joint Aviation Unit (JAU) was established in 1996 as a cooperative effort between the Alachua County Sheriff’s Office and the Gainesville Police Department. The JAU operates a Vietnam War era Bell OH-28A+ and Bell OH-58C, which were acquired from the U.S. Military surplus program and are maintained solely on forfeiture funds. JAU personnel are supplied by both agencies and include Pilots, Tactical Flight Officers and an Aviation Mechanic. The JAU supports routine patrol operations of the Alachua County Sheriff’s Office and the Gainesville Police Department, as well as various law enforcement Special Teams Operations, fire-mapping and aerial topography assistance to Alachua County and Gainesville Fire Rescue, as well as the Florida Division of Forestry, Alachua County Codes Enforcement, Homeland Security and various other municipal, county, state and federal law enforcement entities under mutual aid agreements. The JAU is the primary response team to all aircraft incidents within Alachua County and assists both the FAA and NTSB in aircraft investigations.

In 2013, the JAU flew a total of 253.2 combined flight hours. During that time, the JAU contributed to the arrest of 26 individuals and was responsible for 86 Homeland Security-related missions. The JAU also hosted the Airborne Law Enforcement Association’s Southeast Regional Safety Conference for over 100 law enforcement aviators throughout the region.
Field Training and Evaluation Program

The Patrol Support Division coordinates the orientation and training of newly-hired, state-certified law enforcement deputies through an intensive 22-week program. The training regimen includes 8 weeks of classroom, administrative and tactical training followed by a 14-week supervised field training program. During that time, trainees must demonstrate proficiency in a wide range of law enforcement objectives, including patrol operations, investigative techniques, tactical operations, human diversity and community relations prior to being released from the program and operating independently as a duly sworn Deputy Sheriff of Alachua County. In addition, the Patrol Support Division also coordinates the training for Field Service Technicians and an accelerated professional development and orientation program for deputies promoted to the rank of sergeant. In 2013, the Field Training and Evaluation Program processed twenty (20) newly-hired deputy-trainees, one (1) newly-hired Field Service Technician and administered the professional development and orientation program for one (1) newly promoted sergeant. In addition, six (6) deputies were successfully chosen and trained for assignment as field training deputies.

Patrol Support Evening Shift

The Patrol Support Division Evening Shifts are made up of eleven deputy sheriff’s, two sergeants, and four K-9 handlers. The deputies are broken into two squads, one for each team. The Patrol Support Evening Shifts were created to provide overlapping coverage for day and night shift patrol squads assigned to the Patrol Operations Division. Deputies assigned to the evening shifts are responsible for answering calls for service as well as identifying and responding to criminal trends countywide. This approach is commonly called data-driven enforcement. Data-driven enforcement involves the collection of intelligence from a variety of sources, including citizen and law enforcement observations and the analysis of crime statistics. The data collected is then utilized to allocate resources aimed at addressing a specific and often unique problem. In addition to providing a resource, the evening shifts are tasked with developing methods of addressing these problems within the Alachua County Sheriff’s Office. In 2013, deputies assigned to the Patrol Support Division Evening Shifts participated in a variety of community events, including the annual South West Advocacy Group (SWAG) Thanksgiving Food Drive. In addition to giving back to the community our participation fosters the community law enforcement relationship necessary for effective policing.

K-9 Unit

The Alachua County Sheriff’s Office K-9 Unit’s primary responsibility is to assist Patrol with locating and apprehending wanted suspects. The Unit also assists with conducting building, narcotics and bomb searches. The K-9 Unit responded to 5,423 calls for service during 2013. The K-9 Unit consists of nine (9) K-9’s certified with FDLE in patrol certification. The K-9 Unit participated and certified this past October in a Narcotics and Bomb Certification with FLECA (Florida Law Enforcement Canine Association). Other notable 2013 highlights include the following:

- The ACSO acquired a bloodhound for tracking missing persons
- A first place finish in a statewide competition for the fastest dog and a third place overall finish in K-9 obedience
- The implementation of a new computer-based K-9 reporting system designed to enhance the compilation of training documentation and statistical gathering
- The ACSO K-9 Unit hosted a SWAT/K-9 integration school teaching a combination of techniques pioneered by ACSO K-9 trainers and SWAT operators, along with accepted industry standards in joint SWAT/K-9 deployments
SWAT Team

The Alachua County Sheriff’s Office SWAT Team is responsible for the service of high-risk arrests and search warrants, as well as hostage victim rescue, response to armed barricaded subjects and any other call for service requiring specialized training and equipment. During 2013, the Alachua County Sheriff’s Office SWAT Team utilized grant-funding for the purchase of a custom equipment truck which can also serve as a mobile command vehicle. The Alachua County Sheriff’s Office SWAT Team also participated in 38 tactical operations and community events. In addition to tactical operations and community events, the SWAT Team is also tasked with assisting the Training Bureau with providing active shooter and other tactical training agency-wide. SWAT Team members also provided training to the University of Florida and the ACSO Immediate Response Rifle Team. Other notable accomplishments include a first place overall finish in the SWAT Roundup International Competition, fourth place in the Marion County Obstacle Course Competition, as well as placing third and fifth places in a national law enforcement sniper competition.

Bomb Team

The Alachua County Sheriff’s Office Bomb Team provides regional response capabilities to a variety of calls for service ranging from suspicious devices to unexploded military ordnance. The Bomb Team is comprised of highly trained personnel armed with specialized equipment used to protect the citizens of Alachua County and surrounding counties. During 2013, the Alachua County Bomb Team responded to 22 calls for service, successfully preserving life and property in each instance. In addition to emergency calls for service, the ACSO Bomb Team provides hazardous device detection and mitigation capabilities for large community events such as University of Florida athletic events.

Marine Operations/Underwater Recovery Team (MO/URT)

The Marine Operations/Underwater Recovery Team (MO/URT) responds to a variety of emergency calls for service involving Alachua County waterways. Examples include waterborne search and rescue operations for missing swimmers and boaters, search and recovery of drowning victims and the recovery of submerged evidence. In addition, the MO/URT is responsible for patrolling of the county’s lakes, rivers and waterways and conducting boating and water safety education and awareness campaigns. The MO/URT had nine (9) emergency call out responses and thirteen (13) special details in 2013.

Notable MO/URT accomplishments during 2013 include applying and receiving a grant for the purchase of a new MO/URT vessel scheduled to replace the existing MO/URT vessel during the spring of 2014. The existing boat has been in service for 14 years. In addition to emergency call-outs, the MO/URT also participated in numerous community events, including the City of Gainesville Jr. Lifeguard Program and the annual Gatorhead Regatta hosted by the Gainesville Area Rowing Association on Newnan’s Lake.
Honor Guard

The Honor Guard is responsible for representing the Alachua County Sheriff’s Office at a variety of functions, including the display posting of the colors at community events, awards ceremonies, and parades. In addition, the Honor Guard is frequently called upon to participate in funerals, rendering respects to family and friends of fellow law enforcement officers, both active and retired. The ACSO Honor Guard participated in 29 total events during 2013. Some notable events include participation in the state law enforcement officer’s memorial in Tallahassee as well as representing the ACSO at the memorial services of the following individuals: University of Florida Police Officer Jean-Guy Defense, retired State Attorney’s Office Investigator Chris Johnson, High Springs Police Department Sergeant Chuck Harper, ACSO Crossing Guards Julia and Wilbur Barlow, St. Lucie County S.O. Sergeant Gary Morales, retired ACSO Detective Owen Carson McCall, Polk County S.O. Master Deputy Joseph “Shane” Robbins, Charlotte County S.O. Sergeant Mike Wilson, retired ACSO Sergeant Jack Beville, Broward County S.O. Deputy Daniel Rivera, retired ACSO Lieutenant Chester “Chuck” Bush, Lake City Police Officer Brandi Jackson and Union County Sheriff Jerry Whitehead.

Honor Guard Motor Unit

The Honor Guard Motor Unit consists of six deputy sheriffs trained and certified in the operation of motorcycles for law enforcement application. Each deputy is assigned a Harley Davidson motorcycle which is utilized in a variety of specialized assignments not suitable for larger vehicles. Examples included the escort of visiting football teams during all University of Florida home football games, as well as numerous funeral escorts for law enforcement, dignitaries and fallen soldiers. The Honor Guard Motor Unit participated in twenty-two (22) events in 2013.

Immediate Response Rifle Team

The Immediate Response Rifle Team (IRRT) is comprised of Patrol deputies who receive specialized training in the rapid deployment of long rifles during the first critical moments of events involving armed subjects, including active shooter scenarios. The IRRT members are trained to bridge the gap between the capabilities and equipment of the standard road patrol deputy and more specialized response elements. During 2013, IRRT members were deployed at 32 events, including three calls with shots fired, five robberies, and five armed, suicidal subjects.

Negotiations Response Team (NRT)

The Negotiations Response Team (NRT) responds to incidents involving hostage situations, barricaded subjects, individuals threatening suicide and other situations where lives are endangered and negotiations may resolve the incident without injury. NRT members perform a unique function in what they must attempt to negotiate the surrender of barricaded persons/hostage takers and the release of hostages. In 2013, the NRT responded to seven emergency calls involving armed suicidal subjects and criminal barricades.

Crowd Management Team

The Crowd Management Team (CMT) responds to incidents involving large unruly or disruptive crowds utilizing specialized equipment and techniques to restore order, while preserving life, and property.
Juvenile Relations Bureau: (352) 367-4099

Along with providing School Resource Deputies in the schools, the Juvenile Relations Bureau (JRB) manages the following programs: the Washington D.C. Safety Patrol Trip, Teen Court, Teen Driver Challenge, Explorer Program and the School Crossing Guard Program.

School Resource Deputies (SRD)

The School Resource Deputy is a law enforcement deputy specifically trained to provide law enforcement, mentoring, and law-related education to students within Alachua County. They act as a comprehensive resource for their assigned schools and provide a visible, positive image for law enforcement, while promoting and maintaining an atmosphere where teachers feel safe to teach and students feel safe to learn. Our SRD program has a contractual agreement with the School Board of Alachua County that places 28 deputies in 26 Alachua County public schools. During the 2012-2013 school year, the SRD’s handled 364 documented investigations that included, but were not limited to cases involving batteries, burglaries, disorderly conducts, criminal mischief and sex offense crimes. Of those 364 cases, 58 resulted in arrests, 51 sworn complaints and 36 juvenile civil citations.

2013 Washington D.C. Safety Patrol Trip

The Alachua County Sheriff’s Office Juvenile Relations Bureau and Educational Tours Inc. hosted the 36th Annual Washington, D.C. Safety Patrol Trip for local fourth and fifth grade students. This year’s Safety Patrol Trip was made up of 31 public, private, charter, and parochial schools from Alachua County. The first trip departed on June 07, 2013, with 336 students, 117 chaperones, 15 ACSO deputies and 3 paramedics. They returned on June 11, 2013. The second trip departed on June 11, 2013, with 378 students, 116 chaperones, 16 ACSO deputies, and 3 paramedics. They returned on June 15, 2013. School Safety Patrol youth must complete training in traffic safety, protect students from the hazards of crossing roads and highways on their way to and from school, assist bus drivers in safely transporting students to and from school, teach fellow students about traffic safety, and serve as leaders on the school campus. These youth are chosen by their teachers after demonstrating maturity, reliability, ability to follow rules, courtesy, and respect for classmates and others. The Alachua County Sheriff’s Office is proud to have been able to facilitate this rewarding trip for our elementary school youth, and thanks the parents and teachers who continue to support us every year.
Teen Driver Challenge

The Teen Driver Challenge is a 12-hour driving class taught by certified law enforcement driving instructors. Participants spend four hours in a classroom and eight hours on a driving range progressing through various exercises designed to help them develop their driving skills. These exercises include: evasive and control braking, serpentine-forward/reverse, off-road recovery, skid control, figure 8, and intersection safety. In 2013, 119 students completed the challenge. For more information or to register, please contact the ACSO Juvenile Relations Bureau at (352) 367-4099 or visit www.alachuasheriff.org

2013 Operation Spring Break

Since 1995, the Alachua County Sheriff's Office has assisted the St. Johns County Sheriff's Office during Alachua County's week of Spring Break. Alachua County Deputies perform law enforcement functions with special attention to occurrences that involve open parties, vandalism, fights, and use of alcohol and drugs by many underage students during Spring Break.

Teen Court

Teen Court is a crime prevention program and a diversion/alternative sentencing program. This service is provided by the ACSO. Teen Court offers teenagers throughout Alachua County an opportunity to earn an important second chance while teaching them the value of personal integrity and responsibility to their community. Local judges, attorneys, and prominent community leaders volunteer their time to hear the cases as the Teen Court Judge. Other participants are teenage volunteers from local middle and high schools and Teen Court participants who serve as attorneys, jury members, and bailiffs. In 2013, the Teen Court Program received 328 referrals (including re-referrals), declined 134 referrals, and had 204 defendants who successfully completed their sanctions. The Teen Court Program also provided numerous hours of training to adult volunteers, interns and teenage volunteers, and conducted 71 educational group sessions.

Explorer Post 983

The Alachua County Sheriff's Office Explorer Post 983 is a member of the Boy Scouts of America and adheres to the principles set forth by the Boy Scouts of America Explorer programs across the nation. The Explorers are also members of the Florida Sheriffs’ Explorer Association (FSEA). This is a state organization that meets four times a year throughout the State of Florida. During the meetings, the Explorers work on State Projects, compete in Firearm Competitions, attend seminars, socials, and dances. Explorers attend the National Law Enforcement Conference presented by the Boy Scouts of America and Federal Law Enforcement Agency. Explorers meet in different states and compete in training events such as traffic stops, hostage negotiations training, search techniques, proper procedures for arrest, etcetera. The aim of the Explorer Post is to explore law enforcement as a possible career choice, develop leadership skills, and to provide service to the community. Our Explorer program is available to girls and boys ages 14 to 20. We currently have 17 active Explorer Deputies. For more information, please call 352-367-4099.

School Crossing Guard Program

The ACSO Juvenile Relations Bureau coordinates the School Crossing Guard Program. The primary responsibility of the School Crossing Guard is to help children safely cross the street as they walk or bicycle to and from school. The Alachua County Sheriff’s Office currently has 20 School Crossing Guards.
Criminal Investigations Division

Detective Bureau: (352) 367-4170

The Detective Bureau is the follow-up investigative component of the Alachua County Sheriff’s Office. Detectives work to identify and apprehend those who are responsible for committing crimes against persons and property, as well as financial and computer crimes. The detectives also recover stolen property and collect evidence to aid in the prosecution of those criminals.

During 2013, the Detective Bureau was assigned 1,043 new cases, filed 257 sworn complaints and made 227 arrests.

Persons Crimes Squad

The Persons Crimes Squad consists of one sergeant and eight detectives. These detectives investigate all murders, robberies and assaults/batteries in Alachua County. During 2013, the Persons Crimes Squad was assigned 134 cases that accounted for 12.8% of the Detective Bureau’s case load.

Cold Case Detective

The Cold Case Detective investigates unsolved homicides and other high-impact unsolved cases in Alachua County. This detective’s mission is to speak for those who cannot speak for themselves by seeking answers and justice for the victims and their families.

Firearms Detective

The Firearms Detective investigates the illegal possession, trafficking, sales and purchases of firearms. This detective routinely works with the Gainesville office of the Bureau of Alcohol, Tobacco, Firearms and Explosives, as well as the Florida Department of Law Enforcement and other local law enforcement agencies.

Special Victims Crimes Squad

The Special Victims Crimes Squad consists of one sergeant and five detectives. These detectives conduct investigations on crimes that involve victims requiring special follow-up procedures to include: human trafficking, sexual battery, child abuse, domestic violence, missing persons and certain crimes against the elderly. This squad works in collaboration with the Child Protection Team, The Child Advocacy Center, The Department of Children and Families, the National Center for Missing & Exploited Children and ACSO’s victim advocates. During, 2013, the Special Victims Squad was assigned 357 cases, comprising 34.2% of the Detective Bureau’s case load.

Property Crimes Squads

There are two sergeants and ten detectives assigned to investigate property-related crimes. The Property Crimes Squads are divided by District. District 1 focuses on property crimes committed on the north side of Alachua County while District 2 focuses on property crimes committed on the south side of Alachua County. Both squads conduct follow-up investigations of various property crimes to include: burglaries, thefts, arson, criminal mischief, forgery, fraud, computer, financial and identity theft crimes.
Property Crimes Squad continued:
During 2013, the Property Crimes Squads was assigned 543 new property crimes-related cases, which account for 52% of the Detective Bureau’s case load. They cleared 675 total cases; 317 were closed via arrest or sworn complaint. During 2013, the Detective Bureau also recovered stolen property valuing over $648,000.

Forensics Unit: (352) 367-4090
The Forensics Unit provides crime scene investigations, photographic services, fingerprint identification and evidence collection. The unit typically processes major crime scenes such as homicides, sexual batteries, violent crimes, etc. The unit also provided Forensics support to the High Springs and Alachua Police Departments. During 2013, the Forensics Unit maintained 11,200 fingerprint files, processed 343 crime scenes and vehicles, attended 30 autopsies (natural death, accidental overdose and murder), and handled 188 in-house processing requests. They also conducted 953 latent print comparisons: of which 225 were “hits” or actual matches.
Gainesville-Alachua County Drug Task Force: (352) 393-7620

The Gainesville Alachua County Drug Task Force (GACDTF) investigates street, mid-level and upper-level narcotics trafficking throughout Alachua County and is comprised of members from the Gainesville Police Department, the Alachua County Sheriff’s Office and the University of Florida Police Department.

The ACSO has contributed 13 ACSO detectives plus one staff assistant to the unit. The GACDTF also includes a Domestic Highway Enforcement Task Force (DHETF) that is composed of ACSO deputies and GPD officers that work in conjunction with another. The primary function of the DHETF is criminal enforcement on the major thoroughfares of Alachua County.

The DTF also has one detective assigned to the local Drug Enforcement Administration Office. This detective identifies and investigates major drug activity and serves as a liaison between the state and federal cases. Many Drug Task Force cases are forwarded to the DEA for federal prosecution which leads to enhanced sentencing guidelines for violators and significant civil forfeitures.

Other Assets Seized
Currency Seized
Drugs Seized
$385,573 
$210,909 
$3,055,414 
Value of Assets Seized

GACDTF 2013 Activity

DHE Traffic Stops
# of Firearms Seized
Leads Closed
Leads Initiated
Arrests
Search Warrants
Cases Closed
Cases Initiated
48
102
117
397
67
592
586
4,638
Security Operations Division
  Team II Days
  Team II Nights

Support Services Division
  Booking Support Bureau
    Civilian Lobby Team
    Registration Office
  Transportation and Facilities Support Bureau
    The Transportation Unit
    Facilities Services Unit
    Kitchen Security Unit
  Inmate Support Bureau
    The Classification Unit
    Jail Diversion Unit
    Jail Release Coordinator
    The Program Unit
Security Operations Division: (352) 491-4509

The Security Operations Division is responsible for the overall security of the Department of the Jail and overseeing the safety of personnel and inmates.

Detention deputies and detention officers are responsible for the management, accountability, and supervision of each and every inmate detained in the Department of the Jail. Their duties involve supervising and coordinating daily activities within the facility. Some of these duties are service of meals, recreation, visitation, inspections of housing areas for sanitation and security breaches, inmate counts, internal movement to educational and religious programs, medical clinic visits, distribution of linen and hygiene items, inmate commissary, reporting facility rule violations by inmates, resolving disputes between inmates, and response to any type of emergency situation within the Jail.

The detention deputies and detention officers assigned to this division also perform the security-related tasks required for the admission and release of inmates incarcerated in the facility. The admissions process involves searching the arrestee for weapons and contraband, fingerprinting the person using the Automated Fingerprint Identification System (AFIS), and taking digitally recorded photographs for “mug shots” and other identifying markings and/or tattoos. During the booking/admissions process, the inmate is observed for signs of medical and/or mental distress for referral to the appropriate support staff person or unit within the facility.

The release process involves identifying the appropriate individual scheduled for release upon authorization of a court order, or a properly posted surety or cash bond. These procedures require the verification of proper release authorization, ensuring all release conditions are documented and explained to the inmate, and the releasing documents have been verified and signed by the appropriate official and inmate.

The Security Operations Division is divided into two Teams:

TEAM I
One 12 hour day shift and one 12 hour night shift.

TEAM II
One 12 hour day shift and one 12 hour night shift.

Administrative Lieutenant

Administrative Sergeant

Administrative Assistant

Booking/Admissions area of Jail
Support Services Division: (352) 491-4471

Booking Support Bureau

The Booking Support Bureau is a 24-hour operation currently staffed by 53 civilian employees. The bureau supports the admission and release duties of the Security Operations Division and the classification and follow-up functions of the Classification Unit. Staff assigned to this area must input booking and release-related data based on set criteria to facilitate the accuracy of criminal history information maintained by the Florida Department of Law Enforcement. In addition, the Booking Support Bureau is responsible for a myriad of administrative processes to include:

- File construction and maintenance
- Fingerprint coordination
- DNA collection coordination
- Warrant execution/clearance
- Coordination of court events
- Inmate property receipt, storage, and release
- Bond processing
- Handling of inmate mail and monetary accounts
- Victim notifications
- Criminal history verification
- Records archival/Public record requests/media requests

The Registration Office is located in the Department of Jail Lobby; operating hours are 11:00 a.m. to 07:00 p.m., Monday through Friday. The Registration Office is closed on weekends and holidays. Registrations and re-registrations are completed for felony offenders, career offenders, sexual offenders, and sexual predators following State and judicial mandates coordinated through the Florida Department of Law Enforcement. In 2013, 2,391 registrations were processed.

The Civilian Lobby Team, comprised of six (6) civilian employees, was formed in February, 2013. This team performs Lobby-related administrative tasks, with a customer service philosophy, allowing Lobby Detention Officers to target their focus on the security of the facility and safety of visitors and staff. The team’s responsibilities include daily visitation coordination, processing all incoming and outgoing mail for the facility, and handling telephone calls. In 2013, over 44,500 facility visitors were processed.

In 2013, 12,879 inmates were booked into the jail and 12,193 inmates were released.

The average daily inmate population for the year was 874, which included Felons, Misdemeanants, Traffic, Juveniles, Civil, Federal, In-transit, Parole Violations, Violation of Probation, Violation of Probation Out of County, Failure to Appear, as well as Felony Criminal Registrants.
Transportation and Facilities Support Bureau

**The Transportation Unit** - provides safe and secure transport of defendants to numerous court proceedings. This unit is to protect the general public, defendants, arrange video court at the Department of the Jail, and to properly document the Judge's sentences/results from First Appearance, bond hearings, civil child support hearings, video arraignment and change of pleas. The unit transports important paperwork/documents from the courts to the Department of the Jail and from the DOJ to court personnel. Additionally, the unit transports inmates to local drug treatment facilities, Drug Court, Metamorphosis, Bridge House, Crisis Stabilization Unit, and routinely transport inmates to medical appointments. The Transport Unit also provides staff in each courtroom that has a hearing involving an inmate in our custody in addition to the Bailiffs, for the purposes of maintaining order in the holding cells next to each courtroom in order to keep the inmates in a safe and secure custody. In 2013, **11,764** inmates were transported to various appointments and **740** inmates were transferred to the State Department of Corrections. The Transport Team now has an ADA compliant transport vehicle.

**Facilities Services Unit** – This unit is responsible for accepting deliveries as well as key issuance and control duties and is also in charge of the warehouse inventory, supplies and accountability. Items such as extra bunks, toiletry and hygiene in nature are inventoried and supplied. The unit also approves applicants for the inmate work force that keeps the facility clean, cooks inmate meals, and performs various minor maintenance and upkeep functions. An estimated **405,071** pounds of laundry and **4,512** trusty applications were processed during 2013. The unit is responsible for the screening and selection of inmate workers, commonly referred to as Trusties. Through this process, inmates are also selected for the Sheriff’s Inmate Work Crew, which provides free labor to government and non-profit agencies. Assignments for the Work Crew included moving furniture/equipment for local agencies, pressure-washing, minor landscaping and general clean-up. The Sheriff’s Inmate Work Crew had an average of **5** inmates per day who worked **259** days in 2013. The Work Crew donated **9,702** ‘In-House’ labor hours and **7,409** ‘donated’ labor hours for a grand total of **17,111** hours. The Paws on Parole Unleashed Program has graduated a total of **ten** dogs as of December 17, 2013. Since the inception of the program on February 4, 2013, we have had a **100%** adoption success rate. Several trusties have been able to secure jobs in the animal care field after release due to knowledge gained from their participation in the program.
**Kitchen Security Unit** – This unit provides security/supervision of the inmate workers who assist our food service provider in preparing the inmate meals and ensure that a high level of kitchen cleanliness is maintained. For 2013, **1,064,003** meals were prepared and served.

**Inmate Services Bureau:**

*The Jail Diversion Specialist* is responsible for screening and referring eligible inmates to various diversion programs, tracking referrals and participating as part of the forensic community’s diversion efforts. The Forensic Diversion Team is funded by the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant which was awarded in 2008.

*The Jail Release Coordinator* is responsible for identifying inmates with critical medical needs or who are in mental health crisis. Once identified, the Release Coordinator is responsible for referring to the appropriate community programs, forensic court and facilitating release. Early in 2012, the county received funds from the Bureau of Justice, Justice Reinvestment at the Local Level grant for the release coordinator.

*The Classification Unit* is responsible for appropriate classification and housing of inmates and observation instructions for inmates in crisis. Additional unit responsibilities include casework, management of the in-house population, monitoring county sentenced inmate gain time releases, transfer documentation for DOC inmates, tracking inmate conflicts, monitoring inmates in disciplinary or administrative confinement, special needs inmates, juvenile and infirmed inmates. Classification also monitors inmate grievances and requests. In 2013, Classification personnel completed the classification process for **6,670** inmates, processed and answered **4,484** written inmate requests, conducted **17,933** administrative segregation reviews, **27,377** mental health reviews and logged **36,408** face to face inmate contacts related to casework.

Classification implemented Opti-View, an electronic filing system. Inmate classification records are now stored in Jail Management System and in Opti-View for requests, grievances, and medical relocation passes. Over a three year period, Classification went from **10,000** files to no paper files.

Four caseworkers are certified in Basic Gang Identification, two of which are certified as Advanced Gang Identifiers.
The Program Unit organizes, facilitates and manages in house programs, volunteer services and provides game supplies for the housing units. In addition, the Program Unit staff networks and develops community relationships to be able to solicit volunteers, teachers and other various opportunities. The Program Unit is also responsible for religious-based programs and functions to offer spiritual guidance and encouragement to the inmate population. Services are provided daily and include Alcoholic Anonymous and Narcotics Anonymous classes. All denominations are eligible to provide services at the jail. Surplus commissary donations valued at $617.04 were donated to the St. Francis House during 2013.

- Library – ACSO has a contractual agreement with the Alachua County Library District to provide library services to the inmates at the Jail. The library is staffed Monday – Friday and provides a full library that low security inmates can attend as well as material taken to the housing areas of inmates not eligible to attend the in-house library. The librarians provide law reference materials for inmates.

- General Equivalency Diploma (GED) instruction is provided by the School Board of Alachua County for eligible inmates that have not received a GED or high school diploma. GED and Exceptional Student Education (ESE) services are available, and GED testing is conducted on site, monthly. In 2013, 52 inmates took the GED.

- Substance Abuse - Meridian Health Care provides a Substance Abuse Instructor to conduct weekly classes on overcoming drug and alcohol addiction.

- Domestic Violence-Peaceful Paths provides an instructor weekly to help female victims overcome and cope with the trauma associated with domestic violence.

- Life Skills– A volunteer conducts weekly classes to prepare the inmates for a successful return to society. Classes include anger management, healthy relationships, healthy life-styles, money management and employability.

- Anger Management-A volunteer instructor provides a weekly group discussion dealing with anger issues and finding better outlets for emotional responses.

- Work on Me—A volunteer instructor provides weekly seminars and activities for the female inmates on positive self-worth.

- Child Support and Paternity Issues– A volunteer explains basic laws on child support and paternity issues.

- Teen Court Tours- In-house staff provides a tour of the jail for teens to provide a firsthand look at the consequences of illegal behavior

- General Tours-In-house staff provides tours for community groups and organizations to see how the Jail functions.

- Inmate Transition Program – A jail program focused on reducing recidivism by providing inmates determined to be high risk to reoffend services to include cognitive behavioral training classes, employability skills classes, case management, release planning and community referrals.
2013 Agency Highlights

★ Sheriff was elected as Treasurer of the Florida Sheriff’s Association Board of Directors by unanimous vote of the Board in July 2013

★ Sheriff continued to serve as Chair of the Northeast Florida Domestic Security Task Force by the Region 3 Law Enforcement Subcommittee. Region 3 covers 13 counties of the RDSTF. The RDSTF’s are the foundation of the state’s domestic security structure, providing a regional response to any weapons of mass destruction or terrorist incident that may occur within the State

★ ACSO continued its year-round partnership with Santa Fe College to teach RAD (Rape Aggression Defense) for women and a partnership with the University Police Department to teach rad-KIDS during the summer

★ Participated in Florida Sheriff’s Task Force Operation Dry Spring March 4-April 8, 2013 with 5,000+ arrests, 18,500 grams of narcotics seized and over 4,000 business checks conducted statewide and local charges of 16 arrests and checks of 71 businesses

★ Operation Safe Schools started in all elementary schools on January 3rd due to Sandy Hook Elementary shooting/massacre. This was an overtime, temporary detail that ultimately turned into 12 SRD’s being permanently placed in elementary schools

★ Sheriff participated in a PSA for the Hot Rod for Heroes Car Show, honoring veterans in a police escort auto tour

★ ACSO Traffic Unit escorted the body of Private First Class Markie Sims from University Air Center to Marion County line, paying respect to this soldier killed in Afghanistan

★ 1st graduation of Paws on Parole Unleashed held at the Department of the Jail on April 19, 2013

★ Announcement of the I-Watch program in a press release with other Sheriffs April 26, 2013

★ Held a formal Swearing In Ceremony for 10 year old Dale Ginder who has Duchenne disease on May 17, 2013 and recognized him into our law enforcement family again at our November 19th Thanksgiving luncheon. For more information about this disease go to their website at www.CureDalesDuchenne.com

★ ACSO participated in the 2nd Annual SE Car Agency Cars for Kids event, a charity for the FL Sheriff’s Youth Ranch, September 20, 2013

★ The Smart911 program was introduced in October 2013, allowing citizens to register their personal information to be made available to 911 operators in the event of an emergency. To register, visit www.Smart911.com

★ The Victim Advocate Unit served 4,128 unduplicated victims. Advocates served victims of child physical abuse, child sexual abuse, DUI/DWI crashes, Domestic Violence, Adult Sexual Assault, Elder Abuse, Survivors of Homicide, Robbery, Assault, Harassment and Stalking

★ TISSB Bureau Chief Knudson was appointed to the National Lethality Assessment Advisory Council to look at emerging trends in intimate partner violence danger assessment

★ The Patrol Support Division worked its first full year with the two new evening shifts. The evening shifts utilize a data driven enforcement concept in conjunction with the benefits of community oriented policing without the geographical constraints associated with the traditional COPS model.
**2013 Agency Highlights cont.**

- In January 2013, an Inmate Transition Program was implemented. It is an intensive transitional/behavior program for inmates who are at high risk of recidivism. The Transition Program was highlighted in the Florida Sheriff’s Association magazine. Statistics: 33 of 40 individuals who entered the program have completed all requirements or **82.5% success**; 3 of 14 inmates in the community for six months have returned **for a recidivism rate of 21%**—the six-month recidivism rate for the general population is **26.7%**. Efforts are being made to have inmates complete Transition Program prior to going to Work Release.

- Florida Model Jail Standard audit; jail passes

- Implemented tutoring services as part of the new Jail Literacy Program-to teach inmates who second language is English

- A Book Nook was installed at the jail lobby for family/friends and children while they wait for release and/or visitation. United Way 2-1-1 helps community agencies install book nooks. Book nooks are a few shelves stocked with donated books people can read and borrow.

- ASO/DOJ grounds crew have donated 8,903 ‘In-House’ labor hours and 5,042 donated labor hours to local agencies/public schools for a grand total of 13,945 donated hours.

- The first Paws on Parole Unleashed graduation ceremony was held on April 19, 2013. Paws on Parole Unleashed Program have graduated a total of ten dogs as of December 17, 2013. Since the inception of the program on February 4, 2013, we have had a 100% adoption success rate. Two trustees have been able to secure jobs in the animal care field after release due to knowledge gained from their participation in the program.

- New Jail Visitation Procedures went into effect January 7, 2013 designed to alleviate waiting in line and visit time by utilizing pre-scheduled visitations via internet or jail lobby kiosks

- Risk Coordinator Reshone Flanders was recognized by the Florida Sheriff’s Association as the **Risk Coordinator of the Year**

- For the 15th year in a row our agency has received the highest level of opinion from the auditors with NO audit findings.

- Records Bureau Chief Linda Brown assisted California detectives in bringing serial killer Samuel Little to justice by providing the 1984 Alachua County Sheriff’s Office investigative case file for the murder of Patricia Mount, of which he was acquitted. The case file provided Little’s pattern of behavior and contributed to the establishment of a timeline of his criminal activity across 24 states over 56 years.

- The Civil Bureau, along with the Clerk’s Office, now accepts electronic filings on new and existing cases for all civil case types: Circuit Civil, County Civil, Domestic Relations, Probate, and Dependency. This new procedure streamlines the initial filing process and ultimately the service of process.

- November 2013 - successfully completed CALEA Gold Standard Assessment for the Combined Communications Center. Results of this process will be known in March 2014.

- Promotional video for recruiting CCC positions shown at local movie theatres.

- The ACSO K-9 Unit acquired a bloodhound for tracking missing persons.

- In 2013, 119 local teenagers participated in the Teen Driver Challenge program.
2013 Agency Highlights cont.

★ Twenty-six (26) deputies attended an Officer Survival School. The school was written and conducted by ACSO training staff and adjunct instructors from SWAT. The school was geared towards active shooter encounters in a school atmosphere. The curriculum included case studies and lessons learned from school shootings around the world. Much of the training was scenario based and was conducted at a local elementary school to add realism.

★ In August of 2013, the JRB was awarded a Drug and Firearm Awareness grant. The grant funded a” non-aggressive” narcotic trained K-9. The K-9 will be used for drug and firearm education and for school drug searches.

★ The ACSO “2013 Spring Break Operation” took place from March 23, 2013, thru March 30, 2013. This was the seventeenth year of performing this operation, and despite a couple of days of bad weather, the operation was completed with very positive results. During this eight day operation, fifteen ACSO deputies and five supervisors were able to interact with St. John’s County Sheriff’s Office deputies and with numerous juveniles and their parents from Alachua County. Alachua County deputies assisted the St. Johns County Sheriff’s Office by handling a wide variety of calls for service ranging from Possession of Alcohol by persons under the age of 21 to assisting with narcotics violations.

★ The JRB’s Teen Court Program continues to be one of the top diversion programs in the State of Florida and educates and promotes the use of Civil Citations with School Resource Deputies (ACSO), School Resource Officers (GPD), and Gainesville Police Department Officers who work in the Oaks Mall and at the Wal-Mart shopping areas. Teen Court targets these specific areas due to the significant number of qualifying youth in these areas.

★ The Grants Unit performs grant research, development, implementation and compliance monitoring of all grants at the ACSO. There was a total of $1,250,745 in grant money that was awarded to ACSO in 2013.

★ The ACSO SWAT Team finished first place overall in the 2013 SWAT Round-up International team competition.

Grants

The following is a list of current grants/contracts and a description of each regarding the value provided to the community. ARRA stands for American Recovery and Reinvestment Act:

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<th>Status</th>
<th>Fund #</th>
<th>Title of Project/Project Period</th>
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<td>Problem Oriented Policing (POP)</td>
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<td>10/1/13-9/30/14</td>
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<td>Pays for overtime details of Sheriff’s Office I, APD &amp; GPD personnel related to narcotic cases</td>
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<td>Awarded</td>
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<td>CJMHSAR Grant</td>
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<td>Pays for wages associated with the Jail Diversion Specialist (P. Adhami)</td>
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## 2013 Agency Highlights cont.

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<td></td>
<td></td>
<td>Partially pays for the salaries of the Victim Advocates</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>228</td>
<td>Department of Homeland Security (SWAT, Bomb, Aviation)</td>
<td>$124,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pays for SWAT and Bomb equipment</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>217</td>
<td>Child Sexual Predator Task Force—Equipment 10/01/10-09/30/14</td>
<td>$71,952</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pays for equipment needs related to the Child Sexual Predator program</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>218</td>
<td>Child Sexual Predator Task Force—Wages 08/01/11-07/31/2014</td>
<td>$490,147</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Partly pays for overtime &amp; salaries related to the Child Sexual Predator positions. Although this grant expires 7/31/2014, all wage money has been expended.</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>221</td>
<td>Justice Reinvestment Grant 01/19/12-04/21/14</td>
<td>$162-057</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pays for the salary related to the Jail Release Coordinator (T. York) and the Jail Programs Manager (K. Benedini).</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>169</td>
<td>Anti-Gang Initiative 10/1/11-09/30/15</td>
<td>$50,646</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pays for the salary and benefits of the Anti-Gang Investigator (G. Guzman). Although the expiration of the expiration date is 9/30/15, the funds will run out early December 2013.</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>134</td>
<td>HIDTA</td>
<td>$ Varies</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pays for the overtime and operation needs related to HIDTA cases</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>225</td>
<td>RAD Training and Santa Fe Initiative 10/01/13-09/30/14</td>
<td>$94,230</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pays for costs associated with Santa Fe College’s RAD Instructor overtime and RAD program supplies</td>
<td></td>
</tr>
<tr>
<td>Awarded</td>
<td>229</td>
<td>School Resource Deputy K-9/Firearm Awareness Grant 08/01/13-09/30/14</td>
<td>$10,533</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pays for costs associated with the SRD K-9 and associated training</td>
<td></td>
</tr>
</tbody>
</table>
### Phone Listing

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number (352)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>367-4058</td>
</tr>
<tr>
<td>Civil Bureau</td>
<td>384-3051</td>
</tr>
<tr>
<td>Combined Communications Center</td>
<td>955-1818</td>
</tr>
<tr>
<td>Court Security Bureau</td>
<td>264-7072</td>
</tr>
<tr>
<td>Crime Prevention Unit</td>
<td>367-4044, 374-1800</td>
</tr>
<tr>
<td>Criminal Intelligence Unit</td>
<td>367-4157</td>
</tr>
<tr>
<td>Detective Bureau</td>
<td>367-4170</td>
</tr>
<tr>
<td>Department of the Jail</td>
<td>491-4444</td>
</tr>
<tr>
<td>Evidence Section</td>
<td>367-4076</td>
</tr>
<tr>
<td>False Alarm Unit</td>
<td>264-6650</td>
</tr>
<tr>
<td>Fingerprinting</td>
<td>367-4066</td>
</tr>
<tr>
<td>Accounting &amp; Budget Bureau</td>
<td>367-4198</td>
</tr>
<tr>
<td>Fleet Maintenance</td>
<td>367-4079</td>
</tr>
<tr>
<td>Forensics Unit</td>
<td>367-4090</td>
</tr>
<tr>
<td>Grant Administrator</td>
<td>367-4031</td>
</tr>
<tr>
<td>Human Resources Bureau</td>
<td>367-4040</td>
</tr>
<tr>
<td>Information Technology Bureau—Help Desk</td>
<td>367-4073</td>
</tr>
<tr>
<td>Juvenile Relations Bureau</td>
<td>367-4099</td>
</tr>
<tr>
<td>Office of Professional Standards</td>
<td>384-3050</td>
</tr>
<tr>
<td>Property Section</td>
<td>367-4078</td>
</tr>
<tr>
<td>Public Information Office</td>
<td>367-4050</td>
</tr>
<tr>
<td>Purchasing</td>
<td>367-4049</td>
</tr>
<tr>
<td>Records Bureau</td>
<td>367-4006</td>
</tr>
<tr>
<td>Sheriff Sadie Darnell</td>
<td>367-4019</td>
</tr>
<tr>
<td>Staff Attorney</td>
<td>367-4024</td>
</tr>
<tr>
<td>Technical Services Division</td>
<td>367-4080</td>
</tr>
<tr>
<td>Traffic Safety Bureau</td>
<td>367-4110</td>
</tr>
<tr>
<td>Training Bureau</td>
<td>271-2900</td>
</tr>
<tr>
<td>Patrol Operations Division</td>
<td>367-4101</td>
</tr>
<tr>
<td>Patrol Support Division</td>
<td>367-4133</td>
</tr>
<tr>
<td>Warrants Bureau</td>
<td>367-4138</td>
</tr>
<tr>
<td>Victim Advocate</td>
<td>367-4152, 4155</td>
</tr>
<tr>
<td>Question</td>
<td>Very Satisfied</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>If you reported an incident by telephone, how satisfied were you with the manner in which your call was handled?</td>
<td>☐</td>
</tr>
<tr>
<td>How satisfied were you with the length of time it took ACSO personnel to arrive at your location?</td>
<td>☐</td>
</tr>
<tr>
<td>If you were the victim of a crime, how satisfied were you with the professionalism of the personnel who processed the evidence?</td>
<td>☐</td>
</tr>
<tr>
<td>If a Detective or Investigator followed up on you case, how satisfied were you with the results of the follow-up?</td>
<td>☐</td>
</tr>
<tr>
<td>The Public Information Office (PIO) is responsible for the release of information about ACSO to the media and public. How satisfied are you with the information PIO provides?</td>
<td>☐</td>
</tr>
<tr>
<td>How satisfied were you with the ACSO representatives in regards to the following issues?</td>
<td>☐</td>
</tr>
<tr>
<td>Friendliness</td>
<td>☐</td>
</tr>
<tr>
<td>Professionalism</td>
<td>☐</td>
</tr>
<tr>
<td>Competence</td>
<td>☐</td>
</tr>
<tr>
<td>Appearance</td>
<td>☐</td>
</tr>
<tr>
<td>Helpfulness</td>
<td>☐</td>
</tr>
<tr>
<td>The ACSO has many deputies assigned to schools throughout Alachua County. How satisfied are you with the efforts of the School Resource Deputies to prevent criminal activity in our schools?</td>
<td>☐</td>
</tr>
<tr>
<td>If you have ever been served civil papers by a Deputy or Civil Technician, how satisfied were you with the professionalism of the personnel?</td>
<td>☐</td>
</tr>
<tr>
<td>If you have ever contacted the Records Bureau either by phone or via our lobby, how satisfied were you with the courtesy, professionalism and helpfulness of the Records personnel?</td>
<td>☐</td>
</tr>
<tr>
<td>If you or immediate family members have ever had contact with the staff of the Department of the Jail, how satisfied were you with the courtesy, professionalism and helpfulness of the Jail staff?</td>
<td>☐</td>
</tr>
</tbody>
</table>

**Communications Center**

If your call was handled by 911 or through the non-emergency phone, please rate the performance of the Combined Communications Center call-taking personnel (911 emergency and non-emergency calls):

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
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</tr>
<tr>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

How would you rate your overall experience with the Combined Communications Center? ☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Not Sure
## County Courthouses

If you have ever visited either of the two Alachua County Courthouses, please indicate the reason for your visit:

- Civil Matter
- Court Traffic Fines
- Criminal Matter
- Juror
- Witness
- Other

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>During your visit were you able to pass through the security station efficiently?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Was the Court Security staff courteous and helpful?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Not Sure</th>
</tr>
</thead>
<tbody>
<tr>
<td>How would you rate your personal safety in Alachua County?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overall, how would you rate the service of the Alachua County Sheriff's Office?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

When you came in contact with the Sheriff's Office, were you a(n):

- Arrestee
- Victim
- Complainant
- Witness

If you were a victim or witness, were you provided printed information regarding your rights as a victim or witness?

- Yes
- No

If you contacted the Sheriff's Office, which method did you use?

- Non-emergency phone
- Field Service Technician (in person)
- Deputy (in person)
- Other

Who handled your issue? Check more than one if applicable

- Deputy
- Field Service Technician
- Detective
- Forensics Investigator
- Other

The ACSO offers many programs to help protect you and our community. Please check all of the services you have heard of or used:

- Business Security Surveys
- Business Watch
- Neighborhood Crime Watch
- Personal Safety
- Robbery Awareness
- Home Security Surveys
- Teen Court
- Workplace Violence
- Rape Aggression Defense (RAD)
- Seniors vs. Crime
- Teen Driver Challenge
- Other

If the Sheriff's Office could spend more time on one activity, which do you believe it should be?

- Crime Prevention
- Drug Enforcement
- Domestic Violence
- Response to Citizen Calls
- School Resource Programs
- Traffic Enforcement (including DUIs)
- Neighborhood/Rural Patrols
- Other

What recommendations do you have so that we may improve our level of service:

---

The following information will be used for statistical purposes only.

<table>
<thead>
<tr>
<th>What is your race?</th>
</tr>
</thead>
<tbody>
<tr>
<td>非洲裔美国</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What is your gender?</th>
</tr>
</thead>
<tbody>
<tr>
<td>男性</td>
</tr>
</tbody>
</table>

Please check your age group:

- 20 or under
- 21-25
- 26-35
- 36-45
- 46-55
- 56 or over

In which quadrant of Alachua County do you live?

- 东北
- 西北
- 东南
- 西南
TRAFFIC STOPS AND ENFORCEMENT

One of the most important duties of a law enforcement agency is the enforcement of motor vehicle laws. Too many people are killed or injured in vehicle crashes each year, and one of the goals of the Alachua County Sheriff's Office (ACSO) is to increase traffic safety by making traffic stops, which can result in warnings, equipment checks, and citations. We want to make sure that people understand both the reasons for traffic stops and the procedures that will be followed during the stop.

Under the law, the driver of a vehicle can be stopped for a variety of traffic offenses, or if there is reasonable suspicion that a crime has been, is being, or is about to be committed. This means that a deputy does not need a great deal of proof in order to stop a vehicle. A vehicle may be searched if there is probable cause that it contains something illegal or has been used in a crime, or if consent to search is given.

It is the policy of ACSO to patrol in a proactive manner, to aggressively investigate suspicious persons and circumstances, and to actively enforce motor vehicle laws. ACSO policies, as well as, federal and state law, forbid stopping a vehicle or person based solely on race, color, ethnicity, gender, physical handicap or religion. A stop will only be made when there are legal grounds to do so.

IF YOU ARE STOPPED, pull off the road and out of traffic as soon as it is safely possible. Turn off your engine and music, and open your window so you and the deputy can communicate. If it is dark, turn on your interior lights. You and your passengers should remain calm and in the vehicle. Keep your hands in plain view and do not make any movements that might be interpreted as hiding or reaching for something, since this is a safety concern for the deputy.

It is likely that the deputy will tell you to exit the vehicle with your driver’s license, vehicle registration, and proof of insurance. These documents should be readily available in the vehicle since the law says they must be provided. Passengers should remain in the vehicle unless told to exit.

Although most traffic stops result in a warning or citation, some violations are probable cause for arrest. Remember, no matter what happens, both you and the deputy are most likely being video or audio taped and there is always a review available through the courts or the complaint process. Arguing or being abusive is counterproductive. Resisting or obstructing the deputy is a separate crime and will result in an arrest.

SAFETY FIRST

Every year, law enforcement officers are killed while making traffic stops. Currently, shooting deaths of law enforcement officers in Florida are the highest in decades, and officer safety is obviously an appropriate and constant concern. A traffic stop is stressful for both the driver and the deputy. Mutual cooperation and understanding of the law and the importance of traffic enforcement can ensure that both you and the deputy’s well-being are protected.
ACSO JUVENILE PROGRAMS

Teen Court – serving teens for 18 years, a juvenile diversion and alternative sentencing program offering first time offenders ages 7 to 17 an opportunity to earn an important second chance. In 2013, Teen Court received 328 referrals, declined 134 referrals, and had 204 successfully completing their sanctions.

Teen Court Recidivism Rates
Of the 1455 participants from 1998 to 2003, ages 7 to 18, 43.16% have no additional criminal arrest histories as of December 2011. Sixteen year-olds have the lowest recidivism rates in terms of re-offenses. Only 6.87% re-offended within one year of the program completion.

School Resource Deputies
School Resource Deputies (SRD) are assigned to 6 High Schools, 8 Middle Schools and 12 Elementary Schools in Alachua County. Many SRD’s are also involved in their schools in other ways including, Cross Country and Track and Field Coaches, Assistant Wrestling Coaches, Mentor Programs, Kids and Falcons on Patrol Sponsor, and Student Success Group Sponsor.

Anti-Bullying and Internet Crimes Against Children
Added provision in the SRD Agreement with the School Board for the SRD’s to educate students in the areas of anti-bullying, internet crimes against children and cyber safety.

Explorer Post
Our Explorer Post is a member of the Florida Sheriff’s Explorer Association, which allows qualified 14 to 20 year olds to become acquainted with the field of law enforcement as a possible career choice. Our post currently has 17 active Explorers.

Spring Break Details
2013 marked our 17th year of performing assistance to the St. John’s County SO while our Alachua County students attend Spring Break in St. Augustine.

DC Patrol Trip
ACSO Juvenile Relations Bureau hosted the 36th Annual Washington DC Safety Patrol trip in 2013.

Teen Driver Challenge:
Our Teen Driver Challenge Program is a unique behind-the-wheel training for teen drivers ages 15-19, which includes 4 hours classroom and 8 hours of hands on instruction by certified ACSO instructors. It is offered at NO cost to the student. In 2013,119 students completed the challenge.

Florida Sheriff’s Youth Ranch
Our SRD’s provide assistance at the Florida Sheriff’s Youth Ranch summer camp each year and provide referrals to the Youth residential program for all eligible Alachua County students who may be struggling in their home and/or school life and need that diversion to a youth camp.

RADkids
Over 50 youth took part in the RADkids (a rape aggression defensive program) this year and last taught by instructors from the Alachua County Sheriff’s Office, the Gainesville Police Department and the University Police Department.

Child Sexual Predator Task Force
Received grant award to establish a Child Sexual Predator Task Force, focused on sex crimes involving children.

Gang Violence
Established a joint Gang Violence Unit with GPD – enforcement, education and prevention efforts and created education video.
2013 EMPLOYEES OF THE MONTH

JANUARY
DETENTION DEPUTY KYLE SALMAN AND DETENTION OFFICER JOHNNY BARROW

FEBRUARY
DEPUTY SHERIFF ESAU BRIGHT AND
DEPUTY SHERIFF MICHAEL COOPER

MARCH
BUREAU CHIEF LINDA BROWN

APRIL
DEPUTY SHERIFF JASON HULST

MAY
DEPUTY SHERIFF CHRISTOPHER GRIESECK

JUNE
FST NICOLE YANCY

JULY
DETENTION OFFICER RICKY MAYES

AUGUST
INVESTIGATOR LYNN CANNON

SEPTEMBER
SERGEANT SEAN MICHAEL POWERS

OCTOBER
DEPUTY THOMAS WILLCOX

NOVEMBER
WARRANTS INVESTIGATOR MATT ABRAM

DECEMBER
DETENTION DEPUTY JAMIE SCOTT AND
DETENTION OFFICER CHARLES FREDICKS

CERTIFICATES OF COMMENDATION (CITIZENS)

MR. AND MRS. ROBERT AND TRACI BLACK

MR. ROBERT BOUNDS
MR. DAVID WASHINGTON
MR. DEXTER B. ROBINSON
MR. ROBERT BOUNDS
MR. ALAN HITCHCOCK
MR. DAVID WASHINGTON
MR. MICHAEL TOWNS
MR. DEXTER B. ROBINSON
MR. GREGORY ALLEN

EMPLOYEE CERTIFICATES OF COMMENDATION (EMPLOYEES)

CAPTAIN LATRELL SIMMONS

DIVISION MANAGER JIM LANIER
BUREAU CHIEF LAURA KNUDSON

SERGEANT SHERRY FRENCH
DEPUTY SHERIFF PHILIP MAULDIN

DEPUTY SHERIFFS TOMMY WILLCOX, ESAU BRIGHT AND MICHAEL COOPER

DEPUTY SHERIFF CHRISTOPHER GRIESECK

CHIEF PILOT DEPUTY RICHARD BRAY AND TFO DETECTIVE BRETT RHODENIZER

DEPUTY SHERIFF PHILIP MAULDIN

DEPUTY SHERIFF CHRISTOPHER GRIESECK

DEPUTY SHERIFF JASON HULST

DEPUTY SHERIFF CHRISTOPHER GRIESECK

DEPUTY SHERIFF THOMAS WILLCOX

DEPUTY SHERIFF FRANK WILLIAMS

COIN OF EXCELLENCE
DETECTIVE CASEY HAMILTON

MEDAL OF VALOR
DETECTIVE CASEY HAMILTON

DEPUTY SHERIFF FRANK WILLIAMS