ALACHUA COUNTY
SHERIFF’S OFFICE

2015 Annual Report

SERVICE TO THE COMMUNITY FIRST,
COMMITMENT TO THE EMPLOYEES ALWAYS

Sadie Darnell, Sheriff
2621 SE Hawthorne Road
P.O. Box 5489
Gainesville, Florida 32627
www.alachuasheriff.org
MISSION STATEMENT:

SERVICE TO THE COMMUNITY FIRST, COMMITMENT TO THE EMPLOYEES ALWAYS.

Through our partnerships we are…
The Alachua County Sheriff’s Office Always Committed to Serving Others

VALUE STATEMENT:

Protect, Serve and Support Our Community with Integrity

AGENCY OBJECTIVES:

#1 – Provide the Highest Level of Protection to Our Citizens and Community.

#2 – Provide the Highest Level of Professional Service to Our Citizens and Community.

#3 – Provide Our Employees With the Support, Development and Resources that Promote Excellence in Protection and Service.
MESSAGE FROM THE SHERIFF:

I am pleased to present the 2015 Alachua County Sheriff’s Office (ACSO) Annual Report, which highlights our accomplishments, public safety initiatives and future focus. Our guiding principles continue to include serving, protecting and supporting our community, with emphasis on strong partnerships. We will lead by example with the highest level of integrity and transparency.

The ACSO is organized into three departments, each headed by a Major who reports directly to the Chief Deputy. Each department consists of three divisions. Each division is further divided into bureaus, supervised by lieutenants or bureau chiefs (the civilian equivalent). Some bureaus are composed of sections headed by sergeants or supervisors (the civilian equivalent).

A small number of employees report directly to the Sheriff, to include the Chief Deputy, Executive Assistant to the Sheriff, Executive Assistant to the Chief Deputy, General Counsel, Office of Professional Standards (OPS), Public Information Office (PIO) and the Trauma Intervention and Special Services Bureau (TISSB).

The ACSO operates from several facilities throughout the county. Administrative and law enforcement services are primarily stationed at the agency’s 56,000 square foot center located in east Gainesville at 2621 SE Hawthorne Road. The Combined Communications Center, with approximately 122 civilian personnel, operates from a building in that same complex. Jail personnel are housed at the Department of the Jail, located across from the Gainesville Regional Airport on NE 39th Avenue. The jail staffs approximately 268 certified officers and 90 civilians. The Training Bureau is housed in offices provided by Santa Fe College at the George M. Kirkpatrick Center (Institute of Public Safety) located near the jail. The county’s courthouses’ security and bailiff functions are provided by ACSO deputies from the Court Security Bureau. Court Security personnel include approximately 37 sworn and 4 civilians. The Civil Bureau is located in the County Administration Building. The Joint Aviation Unit is housed in facilities located at the General Aviation Hangars at the Gainesville Regional Airport. The ACSO also operates its own fleet maintenance facility located next to the Administration Building and CCC.

We provide law enforcement services (law enforcement function includes approximately 235 sworn and 118 civilian personnel) throughout all of Alachua County, to include the following nine municipalities: Alachua, Archer, Gainesville, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry and Waldo. The ACSO has exclusive countywide functions of Criminal Warrants service, Civil Process and Courthouse Security (Bailiffs).

2015 was a challenging and critical time for law enforcement where our decisions and actions are being examined and questioned all across our nation. However, I believe that our profession remains as it has always been: one of honor, justice and integrity and these are the values that we must adhere to as we protect our communities. I am honored to be serving as your Sheriff and to have been elected as the Florida Sheriffs Association President for 2015/2016, representing Sheriffs in all 67 counties in our great State.

Recent tragic events, both in our country and abroad, have brought terrorism to the forefront of our everyday lives. We have learned that terrorism has no boundaries, nor is it selective in when or where it occurs. Today, more than ever, we need to stand united and be vigilant to our everyday surroundings. Terror has no place in Alachua County or this country, and we stand prepared to defend our citizens against those that wish to inflict harm.
Our law enforcement, Department of the Jail and Combined Communications Center personnel are highly trained and ready to respond to any act of terrorism. We constantly train and collaborate with our surrounding countries so that we are prepared for the unexpected. Support staff also play an integral role in our preparedness and response to the citizens we serve. Through this preparation and training, we become familiar with one another and ready to work towards a common goal of preventing/stoping terrorism.

The Alachua County Sheriff’s Office has the benefit of great resources for continued education here. Santa Fe College’s Kirkpatrick Center just broke ground on a new $8.1 million dollar expansion. Our Training Bureau works hand-in-hand with Santa Fe College daily. This expansion will not only help new deputies and detention officers be better trained, but will allow for additional training opportunities for all of our special teams. As your Sheriff, I remain committed to having the best-trained, best-equipped, and most professional law enforcement organization in the country.

Our focus for 2016 will continue building on our community trust and relationships. We will do that with a stronger emphasis on our new youth dialogues and committees on disproportionate minority contact. We will be starting the New Year with a program to enhance our communications, called “Coffee with a Cop.” I hope you’ll join us at these events that will be scheduled throughout the year in various county venues. Mental Health training is another focus. We have partnered with local members of the mental health community to support and provide training to our law enforcement and corrections personnel that focuses on dealing with persons who are suffering a mental health crisis at the time of interaction. The Crisis Intervention Training (CIT) gives responding officers alternatives and options for moving towards a peaceful resolution, often avoiding the need for force to be used. The forty-hour CIT class is held through Santa Fe College and the Institute of Public Safety four times per year. With the assistance of community partners like the National Alliance of the Mentally Ill (NAMI), and the Alachua County Crisis Center, the class includes lecture, mental health site visits and intense scenario-based training. In addition, an abbreviated CIT class is given to call takers and 9-1-1 dispatchers so that they may better communicate with persons during times of crisis.

I am very proud of the work that the Alachua County Sheriff’s Office employees do, tirelessly and with passion and devotion to always doing the right thing while the world watches our every move. I believe we are prepared for any incident that might arise and we are fortunate to share excellent relations with other area law enforcement.

Sincerely,

Sadie Darnell, Sheriff
ABOUT OUR AGENCY:

The Alachua County Sheriff’s Office is an Accredited five “C” (Criminal, Court, Civil, Corrections and Communications) law enforcement agency with jurisdiction in over 900 square miles of Alachua County. We have provided these services since 1841. Accreditation is a coveted professional recognition bestowed by the Commission for Florida Law Enforcement Accreditation (CFA), Florida Corrections Accreditation Commission (FCAC) and the Commission for Law Enforcement Accreditation’s (CALEA) Public Safety Communications Accreditation Program (PSCAP) that symbolizes professionalism, excellence and competence. Our Combined Communications Center (CCC) was awarded the prestigious “Flagship” award for the years 2008, 2009, 2010 and again in February 2011. The high standards of ACSO are underscored by these accreditation awards. We stand for the highest quality law enforcement and inmate detention, rendered with dedication to equality, fairness and professional integrity. Our over 800 sworn and civilian employees strive to keep our streets and communities safe for Alachua County’s citizens.

ACSO works in cooperation with the nine local municipalities (Alachua, Archer, Gainesville, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, and Waldo) that make up Alachua County to ensure that the services provided are supported by the countywide jurisdiction and authority vested in the Sheriff. In addition, we maintain a strong working relationship with Santa Fe College and the University of Florida Police Departments. Special events, traffic enforcement details, internet crimes against children and various other investigative efforts are worked in a collaborative relationship with these agencies on a regular basis.

Employees of the Alachua County Sheriff’s Office wear blue in support of Law Enforcement across the country.
Sadie Darnell, Sheriff

Sheriff Sadie Darnell was sworn in as the first female Sheriff of Alachua County on November 14, 2006. She was re-elected to a second term in November 2008 and a third in November 2012. She was born in Gainesville on December 23, 1951, and educated in the public school system before going on to receive an Associates Degree from Santa Fe Community College, a Bachelor’s Degree in Psychology and a Master’s Degree in Educational Leadership both from the University of Florida. She is a graduate of the 168th Session of the FBI National Academy in Quantico, Virginia, and the John F. Kennedy School of Government Executive Program. She worked for 30 years for the Gainesville Police Department, having been promoted through the ranks to Captain before retiring and ultimately returning as the agency’s Community Relations Coordinator, working with special needs citizens and victims.

Sheriff Darnell served July 2014/2015 as the Vice President and currently serves as President of the Florida Sheriffs Association (FSA) Board of Directors, co-chair of the first Statewide Cold Case Advisory Commission, Member–Executive Board of the North Central Florida Highway Interdiction Drug Trafficking Association (HIDTA), Member–National Sheriffs Association, and Member of the FBI National Academy Alumni Associates.

Colonel David Huckstep, Chief Deputy

Colonel David Huckstep is a 40+ year veteran in law enforcement, including 26 years at the Gainesville Police Department where he worked all aspects of law enforcement and rose through the ranks to Police Commander. In 2001, after a lengthy nationwide search, he was selected by the City Council of Thomasville, Georgia, and served until November 2006 as Thomasville’s Chief of Police. While there, he promoted Community-Oriented Policing and earned both National and State Accreditations.

Colonel Huckstep holds a Bachelor of Science in Criminology from Indiana State University and a Masters in Public Administration from Columbus State University. He is a graduate of the 220th Session of the FBI National Academy and has attended numerous executive level training programs with well over 3000 hours of professional law enforcement training.

Colonel Huckstep was chosen by Sheriff Sadie Darnell upon her election in 2006, to serve as her Chief Deputy, second-in-command. The Chief Deputy assists the Sheriff in the day-to-day operations of the agency and assumes command of the agency in the absence of the Sheriff. Three Department heads, all at the rank of Major, report directly to the Chief Deputy.
Office of Professional Standards investigates all Formal Complaints, Internal Affairs Investigations, Fire Team Investigations, In-Custody Death Investigations, Administrative Inquiries and Vehicle Crash Reviews, as well as Inspections and Audits within the Agency.

Statistical analysis gathered during 2015, includes 85 Formal Complaints/Internal Affairs/Fire Team/Administrative Investigations agency-wide. This includes seven Formal Complaints, one Fire Team Investigation and six Internal Affairs Investigations that are still pending as of Jan. 15, 2016.

There were 57 Administrative Inquiries in 2015. (*Administrative Inquiries are not calculated into the statistics because they are not issued a finding). Out of the 71 closed Administrative Investigations, a total of 93 allegations were generated.

Of that amount:

- 55 Administrative Investigations, or 65 percent, were Formal Complaints, generating 63 allegations. 57 of the 63 allegations, or 91 percent, were sustained.

- Of the 71 closed Administrative Investigations, there were a total of 59 employees involved, which represents seven percent of our 845 employees.

ACSQ Vehicle Crash Review Committee reviewed 75 crashes involving ACSO leased or owned vehicles during the 2015 calendar year. This represented a 14 percent decrease from the crashes reviewed in 2014.

The OPS also conducted in-service training for all sworn staff relating to officer-involved shootings. The topics discussed ranged from the Memorandum Of Understanding entered into the FDLE for Category 1 investigations and a generalized discussion on what to expect if you are involved in a Category 1 incident. Additionally, OPS staff provided educational information on the Administrative Investigation process.

ACSQ Audits

During 2015, an Annual Evidence Inspection, an Unannounced Evidence Inspection and an Evidence Function Audit were completed by OPS Inspectors. Quarterly, an OPS Inspector conducted Investigative and Evidence Fund Audits, totaling sixteen audits for the year.
The Public Information Office (PIO) is a conduit for the most up-to-date information provided to the public concerning all matters relating to the Alachua County Sheriff’s Office. On average, the Public Information Office receives more than 100 media-related calls and 30 citizen requests for information weekly. In response to media inquiries, information is researched and disseminated through print, television, radio interviews, social media and news releases. Proactive coverage of major events, arrests, and unusual situations occurring within the scope of law enforcement work are provided as events unfold.

The Public Information Office also coordinates media coverage in an effort to assist other divisions in locating fugitives, ascertaining information pertinent to criminal investigations, and finding missing persons. In addition, the Public Information Office is responsible for producing the “North Central Florida’s Most Wanted” TV segment. Furthermore, the PIO maintains the news/media and crime prevention sections of the ACSO website, produces educational literature, the agency annual report, and maintains the agency’s social media accounts.
Crime Prevention Unit continued to provide relevant training and programs to the communities of Alachua County during 2015, but added three new tools to the lists of programs offered.

Deputy Cary Gallop attended the annual RAD Conference held in Orlando during July 2015 and obtained the certification to teach RAD for Seniors. RAD for Seniors is an empowering program that affords senior adults ages 60+ an opportunity to enhance their personal defense skills. The goal of the program is to improve the personal safety of seniors through pro-active strategies and physical techniques which address issues unique to their age group. The classes are currently being taught at the U.F. Elder Options Senior Recreation Center every Monday.

While attending the Florida Crime Prevention Conference in Sarasota during October, Deputy Gallop learned how the Seminole County Sheriff’s Office was using the Nextdoor.com application to communicate with over 150,000 of the Seminole County residents through it’s social media. Nextdoor is a free private social network offered to any neighborhood. After Deputy Gallop registered ACSO with Nextdoor, he was informed that there were already 2,800 Alachua County Residents using the resource. Within four months, that number has increased to over 5,000. We can use this resource to communicate with specific neighborhoods or the entire registered county with just a couple clicks of a button.

Our third addition to our Crime Prevention Unit toolkit is the ability to record, edit and create relevant videos for education such as PSAs. Examples of videos that ACSO has already produced include training a K-9 to do an article search or the celebration of accomplishments or special days such as Veteran’s Day. After these videos are created they are uploaded to the Alachua County Sheriff’s Office YouTube website, registered under the name AlachuaSheriff.
Trauma Intervention and Special Services Bureau (TISSB):

The TISSB received continued funding for the Victim Advocate Unit through the Victims of Crime Act (VOCA) fund, administered by Florida’s Attorney General. The VOCA grant is used to fund a percentage of the Victim Advocate positions. The Victim Advocate Unit served 4,598 unduplicated victims in 2015. Advocates served victims of child physical abuse, child sexual abuse, DUI/DWI crashes, Domestic Violence, Adult Sexual Assault, Elder Abuse, Survivors of Homicide, Robbery, Assault, Property Crimes, Harassment and Stalking.


The Intimate Violence Enhanced Services Team (InVEST) reviewed 484 Lethality Assessment Program screens. In 61 percent of the screens completed, the victim screened in as “high danger,” totaling 295. Of the 295 victims who screened as “high danger,” deputies encouraged 59 percent to speak to a hotline counselor at Peaceful Paths, thereby linking 174 victims to critical services.

Seniors Vs. Crime is a program of the Florida Attorney General’s Office that is housed at the Sheriff’s Office so local seniors can benefit from the service. Founded in 1989 by the Attorney General and the American Association of Retired Persons, the program uses retired volunteers to educate Floridians on consumer fraud and also to help in some consumer investigations. In 2015, Seniors vs. Crime had 10 Senior Sleuths who handled 66 new cases. Sixteen cases were resolved with recovery. The total in recoveries for 2015 was $87,910. Volunteer sleuths provided 781 hours of dedicated service.
Accounting & Budget Bureau is responsible for the sound and timely accounting of all fiscal matters, in accordance with generally accepted accounting principles and governmental accounting standards. The bureau prepares the annual certified budget for presentation to the Board of County Commissioners and monitors the budget throughout the year. The bureau also hosts the annual independent audit of the financial statements and prepares the financial statements for presentation to the Auditor General. Other responsibilities of the bureau include accounts payable, bi-weekly payroll processing and payroll quality control, purchasing, trust funds and grant financial reporting.

The main sources of revenue in the Sheriff’s Office budget are transfers from the Board of County Commissioners, consisting mainly of ad valorem revenues in the form of property taxes. The budget funds salaries and benefits, operating expenses and capital-related items. The budget is divided into four main functions, consisting of Law Enforcement, Jail, Combined Communications Center and Court Security/Bailiffs. Law Enforcement represents 43.4 percent of the General Fund budget, the Jail represents 42 percent, the Combined Communications Center represents 10.8 percent and Court Security/Bailiffs represents the smallest portion at 3.8 percent.

Salaries and benefits represent over 81 percent of the total General Fund budget. Operating costs mainly consist of technology-related expenses, liability and auto insurance, and mandated contracts such as the Inmate Medical Contract, which alone represents 64.7 percent of the Jail’s operating costs. Vehicles and replacement equipment represent 100 percent of the capital-related budget.

The Sheriff’s Office has various special revenue funds, which account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The Grants and Contract Monitor handles many of these aspects. Our special revenue funds consist mainly of state and federal grants awarded to the agency throughout the year. There was a total of $827,393 in grant monies awarded to ACSO during FY 2014/2015. This money was able to fund many important aspects at the Sheriff’s Office, providing equipment, overtime and salary payments for various positions throughout the agency. Examples include the Victim Advocate Unit, the RAD (Rape Aggression Defense) program, as well as the S.W.A.T. and Bomb Teams.
Human Resources Bureau primary goal is to enhance the Alachua County Sheriff’s Office pursuit of professional standards by providing the expertise and best practices in the management of Human Resources. We are dedicated to attracting and supporting a qualified diverse workforce in order to meet the public safety needs of the citizens of Alachua County, as well as retaining the agency’s most valuable resource—our employees. The HR Bureau provided volunteer, reserve, or regular employment opportunities to over 1,000 employees.

A brief list illustrates the primary HR functions at the Alachua County Sheriff’s Office:

Other HR Bureau functions include, but are not limited to:

Fleet Manager Steve King is presented the Outstanding Fleet Manager of the Year Award by Sheriff Sadie Darnell and Executive Director David Harvey of The Florida Sheriffs Risk Management Fund in 2015.
DEPARTMENT OF SUPPORT SERVICES

Records Bureau is responsible for customer service to the public and support to law enforcement personnel locally and throughout the country. The services provided include emergency injunction preparation, electronic fingerprint services, public record requests (in accordance with Florida State Statute 119, Public Record Law), maintenance of all the agency law enforcement report files and data entry into the records management systems.

The Records Bureau also manages the entry and maintenance of all county-wide wanted persons, agency-reported missing persons and agency-reported stolen property items into the Florida and National Criminal Information Center systems within the guidelines set by the Florida Department of Law Enforcement and Federal Bureau of Investigations.

The Records Bureau provides centralized storage and retrieval for all incident and traffic crash reports generated by the Alachua County Sheriff’s Office. Additionally, the Records Bureau personnel direct all incoming switchboard calls to their proper location, respond to public record requests, and maintain the Uniform Crime Reporting information for inclusion in the state and national crime statistics.

The Records Bureau customer service window is operational 7:00 am - 7:00 pm, Monday through Friday. Listed below are specific services provided to the public with their associated times and fees:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fingerprinting (Picture ID required) M-Fri. 7 am-7 pm</td>
<td>$10.00</td>
</tr>
<tr>
<td>Local Criminal History Checks</td>
<td>$ 6.00</td>
</tr>
<tr>
<td>Concealed Weapon Permit Package</td>
<td>no fee</td>
</tr>
<tr>
<td>Concealed Weapon Permit Fingerprinting (Picture ID required)</td>
<td>$ 5.00</td>
</tr>
<tr>
<td>Public Record Requests</td>
<td>$0.15 per single-sided page/$0.20 per double-sided page</td>
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- Local Criminal History Check (also called "Background Checks") - Listing of Alachua County arrests. Case disposition information is available through the Alachua County Clerk of Courts.
- Extensive Public Record Requests (Greater than 15 minutes required). Fee varies and is dependent upon the base hourly salary and employee benefits for clerical person completing request.
- Picture ID recommended in case of confidential information.
- Only cash or money orders accepted, no checks.

Alachua County Crime Rate comparison for 2012-2015
Support Services Bureau is comprised of the Property/Facilities Unit, Fleet Maintenance Unit and Evidence Section.

Property/Facilities Unit serves as a central receiving and distribution of all supplies, deliveries and packaging pick-ups for the Alachua County Sheriff’s Office. The Property/Facilities Unit serves the agency with two stores. In addition to the intake and disbursement of items such as uniforms, weapons, office supplies and general stock, the Property/Facilities Unit is also responsible for the oversight of the general maintenance and upkeep of the Sheriff’s buildings. The Property/Facilities Unit acts as liaison with County Facilities to coordinate capital-building projects, oversee contract janitorial and repair vendors and provide routine daily janitorial maintenance through the use of inmate labor. Additionally, unit staff remodeled the Combined Communications Center Training Room and the Human Resources Bureau.

Fleet Maintenance Unit is responsible for purchasing, outfitting and maintaining all agency-assigned vehicles. All technicians assigned to the Fleet Maintenance Unit hold Automotive Service Excellence Master Technician certifications. The Fleet Maintenance Unit maintains approximately five hundred vehicles and other motorized special equipment. In 2015, the unit sold 36 vehicles at auction, resulting in a revenue of $70,500.00. Additionally, Fleet Manager Steve King was awarded Fleet Manager of the Year by the Florida Sheriffs Risk Management Fund.

Evidence Section: One component for a successful prosecution is dependent on how the evidence is handled and preserved. Evidence must be packaged properly, documented accurately, and stored correctly. If errors occur, or the “chain of custody” is comprised, criminals may go free, putting the community and its citizens at risk. When a case is over and the evidence is no longer needed, every attempt is made to return items to the rightful owner. There are over sixty thousand individual pieces of evidence and lost or abandoned property currently held in the Evidence Section. Approximately nine hundred items are received and processed each month.

Unclaimed evidentiary items and lost or abandoned property are available for sale at www.propertyroom.com
Communications Operations Bureau  The Combined Communications Center (CCC) is a consolidated 9-1-1 communications center that provides public safety communications services for the Alachua County Sheriff’s Office (ACSO), Alachua County Fire Rescue (ACFR), Gainesville Police Department (GPD), Gainesville Fire Rescue (GFR), and the High Springs Police Department. Additionally, the CCC provides police or fire communications services to other municipalities within the county, including LaCrosse, Archer, Micanopy, Newberry, Hawthorne and Waldo.

The CCC is staffed 24 hours-a-day, 365 days-a-year with highly trained professional 9-1-1 telecommunicators. They are the “first of the first responders” to field hundreds of incoming calls each day, prioritize the situation, determine the best course of action, and quickly forward that information to the appropriate public safety first responders. They must also monitor multiple radio frequencies, dispatch calls to the police, fire and medical units; access a variety of local, state and federal databases; and track activities in the field.

All telecommunicators are certified in Cardiopulmonary Resuscitation (CPR) and are also certified in Emergency Medical Dispatching (EMD) by the International Academies of Emergency Dispatch. The EMD system provides life-sustaining instructions from the 9-1-1 telecommunicator in an emergency until the arrival of the first responders. CCC was re-accredited as a “Center of Excellence” by the International Academies of Emergency Medical Dispatch in 2015.
Communications Operations Bureau continued: CCC infrastructure features a fully redundant and enhanced 9-1-1 system (E9-1-1) that automatically displays the telephone number and location of 9-1-1 calls made from landline and wireless phones. A Computer Aided Dispatch system (CAD) tracks all calls for service, whether law enforcement, fire-rescue or EMS. The center also uses an 800 MHz trunked radio system that allows for local and statewide interoperable radio communications. In conjunction with the County E9-1-1 office, CCC maintains the “Smart911” system, which allows citizens who complete a confidential online safety and medical profile to have their information available at the CCC and to the first responders. CCC also has text-to-9-1-1 capability.

CCC is also accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA). In 2008, the CCC was awarded the honorary “Flagship” award and re-accredited at this level once again in 2011. Having twice been recognized as a “Flagship” communications center, the CCC qualified for and was selected to participate in the CALEA Gold Standard Assessment in lieu of the customary re-accreditation process. The CCC was successful in attaining Gold Standard status in 2014, and maintained the associated requirements in 2015.

The Gold Standard Assessment measures the impact of accreditation through review of the center’s key issues and identifies strengths, weaknesses and opportunities based specifically on the center’s needs versus traditional compliance through file review. The prestigious Gold Standard accreditation signifies that the CCC, and the Alachua County Sheriff’s Office as a whole, sets itself apart from other communications centers and law enforcement agencies nationwide, maintaining the highest standards of excellence, quality of work and professional delivery of public safety services.

In 2015, the CCC processed 413,525 emergency and non-emergency calls from Alachua County citizens.

Of these calls, 287,915 resulted in a request for service and 224,207 were specifically for law enforcement services for Alachua County Sheriff’s deputies, Gainesville Police Department officers or High Springs Police Department officers.
False Alarm Reduction Unit (FARU) was established for the purpose of regulating and reducing the number of false alarms within the City of Gainesville and the unincorporated area of Alachua County. This office administers all Alachua County and City of Gainesville alarm ordinances from one central office housed in the Combined Communications Center. The FARU’s main function is to reduce the number of false alarms to which law enforcement and firefighters respond each year.

Information Technology Bureau

The Information Technology Bureau (ITB) is responsible for planning, acquiring, developing and implementing information technology solutions to facilitate the agency’s mission. In addition, the ITB evaluates and acquires emerging technologies, information systems and networks that have law enforcement applications. ITB analyzes the needs of different departments and determines ways to meet business objectives by modifying existing or developing new information processing systems.

ITB is also responsible for implementation and maintenance of all computers, servers, wireless infrastructure, network infrastructure and all other critical systems for the agency. ITB develops and supports all work flow and agency administrative computer applications and provides support for all agency websites and other specialized applications. In addition, the ITB is also accountable for the ACSO Radio Shop, which distributes public safety radios to the field responders and ensures that the radios are maintained and updated properly.
**DEPARTMENT OF SUPPORT SERVICES**

**CRIMINAL INVESTIGATIONS DIVISION**

**Detective Bureau** is the follow-up component investigative component of the Alachua County Sheriff’s Office. Detectives work to identify and apprehend those who are responsible for committing crimes against persons and property, as well as financial and computer crimes. The detectives also recover stolen property and collect evidence to aid in the prosecution of those criminals. During 2015, the Detective Bureau was assigned 1,170 new cases, filed 313 sworn complaints and made 166 arrests.

**Persons Crimes Squad** investigates all murders, robberies and assaults/batteries. During 2015, the Persons Crimes Squad was assigned 100 cases that accounted for 8.5 percent of the Detective Bureau’s case load. The Persons Crime Squad also houses the Cold Case Detective, the Firearms Detective and the Gang Investigator.

**Special Victims Crimes Squad** detectives conduct investigations on crimes that involve victims requiring special follow-up procedures to include: human trafficking, sexual battery, child abuse, domestic violence, missing persons and certain crimes against the elderly. This squad works in collaboration with the Child Protection Team, The Child Advocacy Center, The Department of Children and Families, the National Center for Missing & Exploited Children and ACSO’s victim advocates. During 2015, the Special Victims Squad was assigned 525 cases, comprising 44.9 percent of the Detective Bureau’s case load.

**Crime Analysis Unit** provides analytical support to all divisions within ACSO. They compile and disseminate daily reports, weekly COMSTAT reports and subsequent presentations to agency personnel. They also share intelligence with other Law Enforcement Agencies including the Florida Fusion Center. At times they are tasked with last minute requests for large scale maps and cell phone ping data collection for missing persons and homicide cases.
Property Crimes Squad conducts follow-up investigations of various property crimes, to include: burglaries, thefts, arson, criminal mischief, and forgery; as well as fraud, computer, financial and identity theft crimes. During 2015, the Property Crimes Squads were assigned 545 new property crimes-related cases, which accounted for 46.6 percent of the Detective Bureau’s case load. They cleared 657 total cases; 344 of which were closed via arrest or sworn complaint. During 2015, the Detective Bureau also recovered stolen property valuing approximately $205,095.85.

Forensics Unit provides crime scene investigations, photographic services, fingerprint identification and evidence collection. The unit typically processes major crime scenes such as homicides, sexual batteries, violent crimes, etc. The unit also provided Forensics support to the High Springs and Alachua Police Departments. During 2015, the Forensics Unit maintained 9,474 fingerprint files, processed 485 crime scenes and vehicles, attended 42 autopsies (natural death, accidental overdose and murder), and handled 303 in-house processing requests. The Latent Print Unit compared 2,029 subjects, resulting in 505 identifications.
**Gainesville-Alachua County Drug Task Force** (GACDTF) investigates street, mid-level and upper-level narcotics trafficking throughout Alachua County and is comprised of members from the Gainesville Police Department, the Alachua County Sheriff’s Office and the University of Florida Police Department.

In 2015, the GACDTF conducted an investigation into a major drug trafficking organization which resulted in the seizure of one kilogram of heroin, 40 kilograms of cocaine, $310,976 in currency and 20 firearms. Other notable incidents of 2015 include:

- The GACDTF Clandestine Response Team (CLRT) acquired a response trailer to respond to any suspected clandestine labs. The response trailer will aid in the safety and timeliness of cleanups. In 2015, the CLRT responded to 20 dangerous, clandestine labs throughout Alachua County.

- The Domestic Highway Enforcement Task Force (DHETF) made 30 arrests and seized $403,837 in illegal narcotics from criminals traveling within our community.

- As a combined Task Force, the GACDTF initiated 527 cases, executed 49 search warrants and seized $3,763,011 in illegal narcotics.
**Patrol Operations Division** provides the core responsibilities entrusted to law enforcement by the citizens of Alachua County. Patrol Division units are the front line response to a variety of dangerous calls representing the only available lifeline for many citizens. Patrol deputies are responsible for the primary response to calls for service, traffic enforcement, street-level vice and narcotics enforcement, preliminary and follow-up investigations and preventative patrol. The men and women of the Division are assigned to one of two teams that are each divided into three separate shifts. Uniform Patrol deputies work 12-hour shifts to provide services 24 hours-a-day, seven days-a-week.

**Evening Shift Unit** supplements patrol deputies. They work varied hours and shifts depending on crime trends and ongoing projects. During 2015, the Evening Shift Unit assisted our SouthWest Advocacy Group (SWAG) partners in a variety of ways. The unit worked in the neighborhood to handle complaints about criminal activity, as well as partnering in community functions. They assisted in the SWAG Community Dinner by handing out meals to those who live in the area, as well as participating in the Annual Thanksgiving Turkey giveaway.

**SAFETY FIRST:**

Every year, law enforcement officers are killed while making traffic stops. Currently, shooting deaths of law enforcement officers in Florida are the highest in decades, and officer safety is obviously an appropriate and constant concern. A traffic stop is stressful for both the driver and the deputy. Mutual cooperation and understanding of the law and the importance of traffic enforcement can ensure that both you and the deputy’s well-being are protected.
Rural Services Unit (RSU) is responsible for the investigation of farm and agricultural crimes, as well as animal abuse, cruelty and neglect cases. The RSU provides a variety of community service assistance by partnering with local ranchers and farmers to deter associated crimes which have a negative impact on the ranching and farming community. The RSU constructed and operates the Livestock Impound Facility, which houses and cares for seized and stray livestock during various investigations. The RSU also coordinates and is the primary sponsor of the Cops Against Cancer Trail Ride, an annual event held at San Felasco State Park, benefiting the Climb for Cancer Foundation.
Captain David Clark  
Division Commander

**Patrol Support Division** is committed to providing School Resource Deputies to the citizens of Alachua County as well as Special Teams support to Patrol and our community. The Patrol Support Division is comprised of the Juvenile Relations Bureau as well as the Extra Duty program, the Joint Aviation Unit, K9 Unit, and nine additional special teams. These nine special teams include: The Immediate Response Rifle Team, SWAT, Honor Guard, Honor Guard Motors, Crowd Management Team, Negotiations Response Team, BOMB Team, MOURT (Dive Team) and the Bicycle Team.

**Joint Aviation Unit** (JAU) was established in 1996 as a cooperative effort between the Alachua County Sheriff’s Office and the Gainesville Police Department. The JAU operates a Vietnam War era Bell OH-28A+ and a Bell OH-58C, both of which were acquired from the U.S. Military Surplus program and are maintained solely on forfeiture funds. The JAU supports routine patrol operations of ACSO and GPD, as well as various law enforcement Special Teams operations, fire-mapping and aerial topography assistance to Alachua County and Gainesville Fire Rescue, the Florida Division of Forestry, Alachua County Codes Enforcement, Homeland Security and various other municipal, county, state, and federal law enforcement entities under mutual aid agreements. The JAU is the primary response team to all aircraft incident within Alachua County and assists both the FAA and NTSB in aircraft investigations. In 2015, the JAU flew 253 hours and assisted in 21 arrests. Also in 2015, Chief Pilot Richard Bray was elected to the ALEA Board of Directors and Mechanic Rick Thornton was selected as the ‘Maintenance Technician of the Year’ by ALEA.

Citizens donating K9-friendly baskets to our K9 unit.
K-9 Unit’s primary responsibility is to assist Patrol with locating and apprehending wanted suspects. The Unit also assists with conducting building, narcotics and bomb searches. The K-9 Unit responded to 4,244 calls for service during 2015. The K-9 Unit consists of nine K-9’s certified with FDLE in patrol certification.

SWAT Team is responsible for the service of high-risk arrests and search warrants, as well as hostage rescue, response to armed barricaded subjects and any other call for service requiring specialized training and equipment. The SWAT Team also participated in 40 tactical operations and community events. In addition to tactical operations and community events, the SWAT Team is also tasked with assisting the Training Bureau with providing active shooter and other tactical training agency-wide. Other notable accomplishments for the ACSO SWAT Team include a 5th Place overall finish in the 2015 SWAT Roundup International Competition and placements of 2nd and 8th out of 18 teams (36 snipers) in the Florida SWAT Association’s 11th Annual Spring Shootout sniper competition.

Bomb Team provides regional response capabilities to a variety of calls for service, ranging from suspicious devices to unexploded military ordinance. During 2015, the Bomb Team responded to 19 calls for service, successfully preserving life and property in each instance. In addition to emergency calls for service, the Bomb Team provides hazardous device detection and mitigation capabilities for large community events such as University of Florida athletic events.

Extra-Duty Coordinator is responsible for the hiring and record-keeping of sworn deputy sheriffs and field service technicians working extra-duty jobs for vendors upon request. During 2015, the total hours worked by lieutenants, sergeants and deputies was 14,118 hours. Currently, the Sheriff’s Office serves 243 different vendors.
**Marine Operations/Underwater Recovery Team (MO/URT)** responds to a variety of emergency calls for services involving Alachua County waterways. Examples include waterborne search and rescue operations for missing swimmers and boaters, search and recovery of drowning victims and the recovery of submerged evidence. In addition, the MO/URT is responsible for patrolling the county’s lakes, rivers and waterways and conducting boating and water safety education and awareness campaigns. Notable accomplishments for the MO/URT during 2015 include:

- MO/URT staffed all major holidays on the waterways in Alachua County in an effort to promote safe boating and provide enforcement as needed.
- Obtained a grant to purchase dry suits for existing team members. This will greatly enhance the safety of the team members when diving in contaminated waters.
- Provided demonstrations to the Caruth Summer Camp educating young adults on boating safety as well as opportunities found in a law enforcement career.

**Honor Guard** is responsible for representing the ACSO at a variety of functions, including the display posting of the colors at community events, awards ceremonies and parades. In addition, the Honor Guard is frequently called upon to participate in funerals, rendering respects to family and friends of fellow law enforcement officers, both active and retired. The ACSO Honor Guard participated in 24 total events during 2015.
**Honor Guard Motor Unit** consists of deputy sheriffs trained and certified in the operation of motorcycles for law enforcement application. Each deputy is assigned a Harley Davidson motorcycle, which is utilized in a variety of specialized assignments not suitable for larger vehicles. Examples included the escort of visiting football teams during all University of Florida home football games, as well as numerous funeral escorts for law enforcement, dignitaries and fallen soldiers. The Honor Guard Motor Unit participated in 38 events in 2015.

**Immediate Response Rifle Team (IRRT)** is comprised of Patrol deputies who receive specialized training in the rapid deployment of long rifles during the first critical moments of events involving armed subjects, including active shooter scenarios. The IRRT members are trained to bridge the gap between the capabilities and equipment of the standard road patrol deputy and more specialized response elements. During 2015, IRRT members were deployed at 44 events, including three calls with shots fired, five robberies and five armed, suicidal subjects.

**Negotiations Response Team (NRT)** responds to incidents involving hostage situations, barricaded subjects, individuals threatening suicide and other situations where lives are endangered and negotiations may resolve the incident without injury. NRT members perform a unique function in what they must attempt to negotiate the surrender of barricaded persons/hostage takers and the release of hostages. In 2015, the NRT responded to 12 emergency calls involving armed suicidal subjects, criminal barricades and assisting other agencies.

**Bike Team** In 2015, the ACSO Bicycle Safety Team was able to acquire 10 much needed new bicycles in the form of fully-equipped 2015 Specialized Rockhopper 29'ers just in time for the first of seven home games during the Gator football season. This was one of the many events the team participated in, to include: Gatornationals, Newberry Watermelon Parade and Festival, High Springs Community School “Touch-a-Truck,” Eric Yerman 5K Charity Run, Career Day at Mebane Middle School, City of Newberry Christmas Parade and general proactive bike patrol. The Bike Team participated in 16 events during 2015.
Crowd Management Team (CMT) responds to incidents involving large, unruly or disruptive crowds utilizing specialized equipment and techniques to restore order, while preserving life and property. During 2015, CMT obtained new riot gear for all members, replacing a much needed 15 year-old set. The CMT conducted approximately 80 hours of training in 2015. The Crowd Management Team was called upon several times in 2015 to assist in all areas they are trained in, to include: low risk search and rescue operations, perimeter support for the SWAT Team and storm/road clean-up (chainsaw deployment).

Field Training and Evaluation Program under the Patrol Support Division coordinates the orientation and training of newly-hired, state-certified law enforcement deputies through an intensive 24-week program. The training regimen includes 10 weeks of classroom, administrative and tactical training, followed by a 14-week supervised field training program. In addition, the Patrol Support Division also coordinates the training for field service technicians and an accelerated professional development and orientation program for deputies promoted to the rank of sergeant. During 2015, the Field Training and Evaluation Program processed 10 newly-hired deputy sheriff trainees, four reserve deputy sheriffs and administered the professional development and orientation for three newly promoted sergeants and two lieutenants. In addition, four deputies were successfully chosen and trained for assignment as field training deputies.

School Crossing Guard Program coordinates the School Crossing Guard Program. The primary responsibility of school crossing guards is to help children safely cross the street as they walk or bicycle to and from school. The ACSO currently has 20 school crossing guards.
Juvenile Relations Bureau

School Resource Deputy Program (SRD) is a crime and delinquency prevention program focused on educating and counseling students. The program is a joint venture between the Alachua County Sheriff’s Office and the School Board of Alachua County. The primary objectives of this program are to educate students in the areas of crime prevention, personal safety, substance abuse and law education, while at the same time providing counseling to students and enforcing local and state laws. Additionally, deputies routinely gather information about criminal activity and potential problems within the school or community and provide law enforcement assistance to school personnel, students and parents. During the 2014/2015 school year, juvenile relations deputies took 212 case reports, resulting in 18 arrests, 22 sworn complaints, 21 juvenile civil citations and 23 uniform traffic citations.

As outlined in the contract, the School Board of Alachua County pays $331,317.12 or approximately $18,406.50 per each of the 18 school resource deputies for the 2015-2016 school year. In July 2015, Dr. Owen Roberts, the Superintendent of Alachua County Schools, decided to give the surrounding municipalities a share of the Safe School monies. The resulting effect was that the Juvenile Relations Bureau lost 10 school resource deputy positions from the 2014-2015 school year.

Explorer Post 983 is chartered as a member of the Boy Scouts of America and adheres to the same principles of the Boy Scouts of America programs across the nation. The Explorer Post allows qualified members aged 14 to 20 to become acquainted with the field of law enforcement as a possible career choice. Explorers attend training conducted by deputies from the Juvenile Relations Bureau, participate in “ride-alongs” with deputies in the Patrol Division and become familiar with other divisions with the ACSO. Explorers also attend delegate meetings that are held throughout the state of Florida.

Teen Court Program is one of the primary tools used in addressing juvenile delinquency and prevention in Alachua County. The program has helped to facilitate the needs of local school administrators, faculty and students, as well as the ACSO school resource deputies, victim advocates, Patrol deputies, and criminal investigators. Furthermore, the Teen Court program enhances the Juvenile Relations Bureau’s ability to coordinate efforts with the State Attorney’s Office, Department of Juvenile Justice and Court Administration, as well as other prevention/diversion programs, community agencies and educational institutions. On July 24, 2015, the Teen Court program marked its 21st year serving youth and citizens in Alachua County. It is a juvenile diversion and alternative sentencing program that offers first-time offenders ages seven to 17 an opportunity to earn an important second chance, while teaching the value of personal integrity and responsibility to their community. Sentencing hearings are held throughout the year at the Alachua County Criminal Courthouse and at Newberry High School’s Criminal Justice Magnet Program during the school year.
**Teen Court Statistics:** The Teen Court program served a total of 283 juvenile offenders during 2015. Below is a breakdown of the referral and demographic information for 2015, as compared to 2014.

**REFERRALS (Includes Re-referrals)**

<table>
<thead>
<tr>
<th>Referral Source</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Attorney’s Office—Arrests</td>
<td>36</td>
<td>120</td>
</tr>
<tr>
<td>State Attorney’s Office—Sworn Complaints</td>
<td>46</td>
<td>88</td>
</tr>
<tr>
<td>ACSO Civil Citations</td>
<td>49</td>
<td>65</td>
</tr>
<tr>
<td>GPD Civil Citations</td>
<td>125</td>
<td>120</td>
</tr>
<tr>
<td>UPD Civil Citations</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Other County/Circuit</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total Referrals</strong></td>
<td>283</td>
<td>400</td>
</tr>
</tbody>
</table>

**DECLINES (Includes Re-referrals)**

<table>
<thead>
<tr>
<th>Reason for Decline</th>
<th>2015</th>
<th>2014</th>
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</thead>
<tbody>
<tr>
<td>Defendant has prior delinquency</td>
<td>26</td>
<td>39</td>
</tr>
<tr>
<td>Unable to make contact with defendant</td>
<td>4</td>
<td>14</td>
</tr>
<tr>
<td>Defendant unwilling/unable to participate</td>
<td>12</td>
<td>20</td>
</tr>
<tr>
<td>Defendant reported Not Guilty</td>
<td>6</td>
<td>14</td>
</tr>
<tr>
<td>Per the Teen Court Office</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Per the State Attorney’s Office</td>
<td>6</td>
<td>12</td>
</tr>
<tr>
<td>Defendant incurred new charge(s)/delinquency</td>
<td>12</td>
<td>23</td>
</tr>
<tr>
<td>Defendant failed to complete sanctions</td>
<td>40</td>
<td>56</td>
</tr>
<tr>
<td><strong>TOTAL DECLINES</strong></td>
<td>112</td>
<td>184</td>
</tr>
</tbody>
</table>

**DEMOGRAPHICS (Includes Re-referrals)**

<table>
<thead>
<tr>
<th>Race/Gender</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black Males</td>
<td>90</td>
<td>152</td>
</tr>
<tr>
<td>White Males</td>
<td>58</td>
<td>77</td>
</tr>
<tr>
<td>Other Males (Asian, Hispanic, American Indian)</td>
<td>6</td>
<td>8</td>
</tr>
<tr>
<td>Black Females</td>
<td>71</td>
<td>96</td>
</tr>
<tr>
<td>White Females</td>
<td>55</td>
<td>63</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>283</td>
<td>400</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Age of Defendant on Date of Incident</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age 9</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Age 10</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Age 11</td>
<td>5</td>
<td>8</td>
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<tr>
<td>Age 12</td>
<td>28</td>
<td>24</td>
</tr>
<tr>
<td>Age 13</td>
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<td>45</td>
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<tr>
<td>Age 14</td>
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<td>75</td>
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<tr>
<td>Age 15</td>
<td>44</td>
<td>63</td>
</tr>
<tr>
<td>Age 16</td>
<td>64</td>
<td>82</td>
</tr>
<tr>
<td>Age 17</td>
<td>79</td>
<td>94</td>
</tr>
</tbody>
</table>
**Racial and Ethnic Disparity/Disproportionate Minority Contacts.** The mission of the ACSO Racial and Ethnic Disparity (RED) Initiative is to ensure that all children are treated in a fair and equitable manner. Current statistics show a gross overrepresentation of African American children in the juvenile justice system. They are receiving harsher sentences, longer detention periods, more frequent probation checks/violations and are physically arrested or charged rather than diverted more than all other races/ethnicities. Implementation of RED/DMC practices all over the country are reducing not only disparate treatment for African American youth, but is drastically reducing arrest for all youth.

The ACSO JRB revised the arrest practices for the past school year and reduced the amount of on-campus youth arrests dramatically. The responsibilities of the RED/DMC coordinator include rewriting agency policies, new and continued education for all deputy sheriffs, community outreach and education, data collection and analysis and collaborating with outside agencies, including the local, state and federal levels.

Deputy/Youth Dialogue—Every month, Alachua County kids are invited to spend an evening with deputies to have an open and honest discussion about law enforcement. As an added bonus, the kids get the opportunity to teach the deputies how to better communicate with them on the street and earn some community service hours for graduation. These programs are held at the county-served high schools, as well as for any community group that wishes to sign up. In 2015, five Youth Dialogue sessions were held, serving 74 kids and training 53 deputies.

UF’s Police/Student Dialogue—The University of Florida partnered with the Gainesville Police Department and the Sheriff’s Office to bring the same dynamic dialogue program to the students at UF. These dialogues are run in the same manner as the Youth Dialogue; however, they include officers and deputies from the three big agencies that the students might have the most interaction with. These programs are held at UF and are open to any current student that wishes to sign up. In 2015, two Police/Student Dialogue sessions were held, serving approximately 40 students and 18 law enforcement officers.
2015 Washington D.C. Safety Patrol Trip The Alachua County Sheriff’s Office, in conjunction with Educational Tours Incorporated, hosted the 38th Annual Washington, D.C., Safety Patrol Trip for local fourth and fifth grade students who served in their School Safety Patrol. This year’s trip consisted of 31 public, private, charter and parochial schools from Alachua County. The first trip departed Friday, June 5, 2015, and returned June 9, 2015, with 405 safety patrols, 137 adult chaperones, 19 deputy sheriffs, three Alachua County Fire Rescue paramedics and three representatives from Educational Tours Inc. The second trip departed Tuesday, June 9, 2015, and returned June 13, 2015, with 371 safety patrols, 120 adult chaperones, 19 deputy sheriffs, three Alachua County Fire Rescue paramedics and three representatives from Educational Tours Inc.

2015 Operation ‘Blue Bird’ was conducted during the week of October 19, 2015. Bus stop locations within Alachua County were monitored for violations related to “Passing a Stopped School Bus; F.S.S. 316.172.”

Through the combined efforts of all parties involved, the following statistics were recorded:

- 707 stops were observed
- 63 violations of F.S.S. 316.172 were observed
- 45 warning citations were issued
- 18 citations for violation of F.S.S. 316.172 were issued

2015 Spring Break Operation From March 28th through April 4th, the Juvenile Relations Bureau participated in four different operations during the 2015 Spring Break. These operations included alcohol details, neighborhood details, MO/URT operations involving JRB personnel, and the annual St. Johns County/Crescent Beach operations. Each detail involved the sergeants and deputies of the Juvenile Relations Bureau.
Florida Sheriff’s Association Teen Driver Challenge: Traffic crashes occur ever 12 seconds in the United States. Vehicular crashes are the number one cause of death among young adults. The Teen Driver Challenge course provides drivers with the knowledge and hands-on experience to reduce the chances of becoming involved in a crash. The Alachua County Sheriff’s Office Teen Driver Challenge Program is a unique “behind-the-wheel” training program for teen drivers ages 15-19. The program was designed around the specific needs of teen drivers and based on proven exercises and safe driving techniques used by sheriff’s deputies from Florida’s 67 counties. The program includes four hours of classroom activities and eight hours of “hands-on” instruction. During calendar year 2015, 162 students took the challenge.

Florida Sheriffs Youth Ranch offers a camping session at Caruth Camp in Inglis, Florida, each summer for juveniles from throughout the state. The six-day summer camp program is designed for children that are referred by social workers, law enforcement, school personnel and other juvenile-related agencies. For the past several years, the Alachua County Sheriff’s Office Juvenile Relations Bureau has taken an active role in this Florida Sheriffs Association Youth Ranch program.

The JRB assisted the Florida Sheriffs Boys Youth Ranch with their 58th Annual Open House in October 2015. The annual open house is a great family opportunity to get out and enjoy the outdoors and camping experience with friends and family. Deputies from Baker, Suwannee, Clay and Sumter Counties also assisted with the open house event.
Civil Bureau is located in the County Administration Building and is responsible for the service and enforcement of all types of judicial processes within Alachua County. Additionally, the Civil Bureau deputies occasionally assist the Court Security Bureau with special events, exceptionally large trials, and personnel shortages. In 2015, the bureau received a total of 24,307 civil papers for service, 1,657 Enforceable Writs, and 25 Writs of Execution, of which five eventually resulted in a Sheriff’s sale by court order. During 2015, 20,860 civil papers were served in the city of Gainesville. The remaining papers were served among the other county municipalities.

**The data compiled is based on the best estimated values.
Court Security Bureau is dedicated to providing security and safety for judges, officers of the court, participants in court proceedings, citizens and employees within the Alachua County Family and Civil Justice Center and the Alachua County Criminal Justice Center. The mission of the Court Security Bureau is to serve the citizens of Alachua County in a lawful, fair, impartial and non-discriminating manner. There are two courthouses in Alachua County. Each visitor and employee is screened through a comprehensive security station, using state-of-the-art X-ray machines and magnetometers. The Court Security Bureau, with assistance from the Court Administrator’s Office, was able to modernize one of the control rooms, maximizing the utility of the newly installed Network Video Recorder system. The upgrade included several large, flat screen monitors and will be compatible with the impending modernization of the computerized facility control system.

Policy and Accreditation Unit researches, writes, edits and promulgates the policies and procedures of the Alachua County Sheriff’s Office into the Directive Management System, after review by executive staff. Accreditation allows a law enforcement agency to gain professional excellence, community and governmental support, as well as employee confidence in the direction and future of the agency. The Alachua County Sheriff’s Office received the National Sheriffs Association’s Triple Crown Award in 2000 by simultaneously achieving CALEA, ACA and NCCHC Accreditation. Acquiring all three at the same time is an extraordinary feat. In fact, the Triple Crown distinction is so rare, that since the establishment of the award in 1993, fewer than 35 Sheriff’s offices have qualified. This is a one-time award that is maintained by the agency forever. The ACSO is currently accredited through the following agencies:

Commission for Florida Enforcement Accreditation (CFA): The ACSO received its initial CFA Reaccreditation in 1997, and was reaccredited for the sixth consecutive time in 2015, achieving its second “Excelsior Agency” status. The next reaccreditation is scheduled for 2017.

Florida Corrections Accreditation Commission (FCAC): All aspects of correctional operations are addressed through the standards, including: Admission, Classification, Housing, Sanitation, Food Services, Personnel Issues, Fiscal Activities, Security, Training and Medical. The ACSO received its initial FCAC Accreditation in 1999, and was reaccredited for the fifth consecutive time in October of 2014, achieving “Excelsior Agency” status. The next reaccreditation is scheduled for 2017.
Policy and Accreditation Unit continued:

Public Safety Communications Accreditation Program (PSCAP) through Commission on Accreditation for Law Enforcement Agencies (CALEA): provides a communications center with a process to systemically review and internally assess its operations and procedures. The ACSO Combined Communications Center received its initial CALEA PSCAP Accreditation in 2002, and was reaccredited for the third consecutive time in March 2011. In 1998 and 2011, the CCC received the distinguished “Flagship Award” from CALEA, making it one of only several communications centers throughout the United States who have achieved this status. In March 2014, the CCC achieved the “Gold Standard Award,” further elevating the CCC to elite status among accredited centers. The Gold Standard Assessment focuses on processes and outcomes through interviews and observations, as opposed to the traditional intensive and comprehensive file review. The next reaccreditation is scheduled for 2016.

Training Bureau provides a variety of in-house training programs, which include pre-service, in-service, remedial and specialized training; all designed to enable employees to perform their varied job tasks safely and effectively. Training programs are planned and managed in such a manner as to ensure compliance with the needs of each employee’s job classification/description and the requirements of the position. The State of Florida Criminal Justice Standards and Training Commission (CJSTC) directives and applicable accreditation standards are used as guidelines for employee training opportunities provided by the ACSO. All law enforcement and corrections personnel completed Mental Health training and all future law enforcement and corrections new hires will receive this training. The Training Bureau is also responsible for maintaining firearms qualifications on area retirees. Seventy retirees were qualified during 2015.

Warrants Bureau is responsible for receiving, processing, maintaining active files, and executing all criminal arrest processes, civil arrest processes, and criminal summons. Warrants are generated by the Gainesville Police Department, University of Florida Police Department, State Attorney’s Office, Alachua Police Department, High Springs Police Department, Alachua County Sheriff’s Office, Probation and Parole, as well as out-of-state and out-of-county sources. The Warrants Bureau is also responsible for the receiving and serving of Baker Act and Marchman Act Orders generated during normal work hours. During 2015, the bureau served a total of 3,771 warrants, 410 civil commitments, responded to Probation and Parole 140 times, and served 554 criminal adult summons.

The ACSO continues to be the leading agency in Florida to maintain a computer-based "paperless" warrant system for administratively handling certain categories of active local warrants.
Warrants Bureau continued: The Warrants Bureau also coordinates the transportation of persons arrested on local arrest orders throughout the nation, as well as conducting investigations for extradition hearings. The Warrants Bureau Transport Investigator works with private transport companies to coordinate nationwide prisoner pick-ups. During 2015, the ACSO arranged for the transport of 820 inmates to Alachua County.

ACSO Warrants investigators submitted 159 warrant cases to the Florida Regional Fugitive Task Force (U.S. Marshal’s Service) during 2015. Of those cases, 140 have been closed by arrest. Many of those arrestees are currently in our jail awaiting trial. Warrants investigators worked 2,037 hours participating in joint law enforcement investigations and operations with the Task Force. From July 20th through July 22nd, 2015, the Warrants Bureau participated in the Levy County Operation “Melting Pot” where warrants investigators worked on an additional 65 warrant cases and made 51 physical arrests during the three-day period. The Warrants Bureau has an excellent partnership with the US Marshal’s Service. Bureau investigators, along with members from the Gainesville Police Department, Marion Levy and Gilchrist Counties make up the Florida Regional Fugitive Task Force (FRFTF). The Marshal’s Task Force apprehends felons for the most violent criminal warrants.

Reserve Unit reports directly to the Department of Operations Major and consists of members who are CJSTC certified law enforcement officers and volunteer their time and talents to the agency and community. Members of the Reserve Unit provide additional personnel in situations such as riots, natural disasters, terrorist actions, emergencies, special events or in supplementing law enforcement operations. In The Alachua County Sheriff’s Office encourages and welcomes citizens’ interest in the Reserve Unit. Service as a Reserve Deputy will offer you training, challenge, excitement, teamwork, and opportunities for special assignments and promotions.

If you’re ready to make a difference in our community, visit www.acsoreserve.us for an application and additional information on the ACSO Reserve Unit.
SECURITY OPERATIONS DIVISION

The Security Operations Division is responsible for the overall security of the Department of the Jail and overseeing the safety of personnel and inmates. Detention deputies and detention officers are responsible for the management, accountability and supervision of each inmate. Their duties involve supervising and coordinating daily activities within the facility. Some of these duties include service of meals, recreation, visitation, inspections of housing areas for sanitation and security breaches, inmate counts, internal movement to educational and religious program, medical clinic visits, distribution of linen and hygiene items, inmate commissary, reporting facility rule violations by inmates, resolving disputes between inmates and response to any type of emergency situation within the Jail.

Jeffrey Cloutier
Division Commander

The detention deputies and detention officers assigned to this division also perform the security-related tasks required for the admission and release of inmates incarcerated in the facility. The admissions process involves searching the arrestee for weapons and contraband, fingerprinting the person using the Automated Fingerprint Identification System (AFIS) and taking digitally recorded photographs for “mug shots” and other identifying markings and/or tattoos. During the booking/admissions process, the inmate is observed for signs of medical and/or mental distress for referral to the appropriate support staff person or unit within the facility.
Support Services Division

Booking Support Bureau is a 24-hour operation. Staff assigned to this area input booking and release-related data based on set criteria to facilitate the accuracy of criminal history information maintained by the Florida Department of Law Enforcement. In addition, the Booking Support Bureau is responsible for a myriad of administrative processes to include:

- DNA collection coordination, Warrant execution/clearance, Coordination of court events, Inmate property receipt, storage, and release, Bond processing, etc.

In 2015, the Booking Support Bureau booked 10,822 inmates into the jail and released 10,226 inmates from the jail. The average daily inmate population for the year was 776.

The Registration Office is located in the Department of the Jail Lobby. Operating hours are 11:00 a.m. to 7:00 p.m., Monday through Friday. The Registration Office is closed on weekends and holidays. In 2015, the Registration Office processed 2,746 registrations.

The Civilian Lobby Team provides lobby-related administrative tasks with a customer service philosophy. The team’s responsibilities include daily visitation coordination, processing all incoming and outgoing mail for the facility and handling telephone calls. In 2015, over 47,100 facility visitors were processed.

Transportation and Facilities Support Bureau

The Transportation Unit provides safe and secure transport of defendants to numerous court proceedings. This unit protects the general public and defendants, arranges video court appearances at the Department of the Jail and properly documents the judge’s sentences/results from First Appearance, bond hearings, civil child support hearings, video arraignment and change of pleas. Additionally, the unit transports inmates to local drug treatment facilities, such as Drug Court, Metamorphosis, Bridge House, the Crisis Stabilization Unit. The Transport Unit also provides staff, in addition to Court Security Bailiffs, in each courtroom that has a hearing involving an inmate in our custody. The Transport Team has an ADA-compliant transport vehicle.

Facilities Services Unit is responsible for accepting deliveries, as well as key issuance and control duties, and is in charge of the warehouse inventory, supplies and accountability. The unit also approves applicants for the inmate work force that keeps the facility clean, cooks inmate meals and performs various minor maintenance and upkeep functions. An estimated 575,761 pounds of laundry and 1,581 trusty applications were processed during 2015. The unit is responsible for the screening and selection of inmate workers, commonly referred to as Trusties. Through this process, inmates are also selected for the Sheriff’s Inmate Work Crew, which provides free labor to governmental agencies. Assignments for the Work Crew included moving furniture/equipment for local agencies, pressure-washing, minor landscaping and general clean-up. The Work Crew donated 9,870 ‘in-house’ labor hours and 1,610 ‘donated’ labor hours for a grand total of 11,480 hours.
Paws on Parole graduated 38 dogs in 2015. Since the inception of the program on Feb. 4, 2013, it has had a 100 percent adoption success rate. Several trusties have been able to secure jobs in the animal care field after release, due to knowledge gained from their participation in the program.

Han Solo (left) and Trooper (right) are graduates of “Paw Wars,” a 2015 class of Paws of Parole Unleashed.

Kitchen Security Unit provides security/supervision of the inmate workers who assist our food service provider in preparing inmate meals and ensure that a high level of kitchen cleanliness is maintained. During 2015, the Kitchen Security Unit prepared and served 973,496 meals.

Inmate Services Bureau

The Classification Unit is responsible for appropriate classification and housing of inmates and observation instructions for inmates in crisis. Additional unit responsibilities include casework, management of the in-house population, monitoring county-sentenced inmate gain time releases, transfer documentation for DOC inmates, tracking inmate conflicts, monitoring inmates in disciplinary or administrative confinement, special needs inmates, juvenile and infirm inmates. In 2015, Classification personnel completed the classification process for 5,496 inmates, processed and answered 4,281 written inmate requests, conducted 21,242 administrative segregation reviews, 31,373 mental health reviews and logged 61,895 face-to-face inmate contacts related to casework.
**Jail Diversion Specialist** is responsible for screening and referring eligible inmates to various diversion programs, tracking referrals and participating as part of the forensic community’s diversion efforts. The Forensic Diversion Team is funded by the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant, which was awarded in 2008.

**Jail Release Coordinator** is responsible for identifying inmates with critical medical needs or who are in mental health crisis. Once identified, the Release Coordinator is responsible for referring them to the appropriate community programs or forensic court and facilitating their release. Early in 2012, the county received funds from the Bureau of Justice, Justice Reinvestment at the Local Level grant for the release coordinator position.

**The Programs Unit** organizes, facilitates and manages in-house programs, volunteer services and provides game supplies for the housing units. In addition, unit staff network and develop community relationships in order to solicit volunteers, teachers and other various opportunities. The unit is also responsible for religious-based programs and functions to offer spiritual guidance and encouragement to the inmate population. Services are provided daily and include Alcoholics Anonymous and Narcotics Anonymous classes. All denominations are eligible to provide services at the jail. Some of the programs offered include: Teen Court Tours, General Tours, Inmate Veteran Program, Anger Management, Life Skills, Substance Abuse, General Equivalency Diploma, Child Support and Paternity Issues, Domestic Violence, and Inmate Transition Program.
2015 AGENCY HIGHLIGHTS

* Sheriff attended Governor Scott and Lt. Governor’s Oath of Office Ceremony on Jan. 6, 2015.
* Sheriff and Command Staff attended the Waldo City Commission meeting to discuss ACSO services through the MSTU LE taxing fund as an option after the Waldo Police Department was dissolved.
* Sheriff gave a career path choices speech to the ACSO Explorer Post on Jan. 22, 2015.
* Sheriff participated in a roundtable discussion regarding the Ferguson, Missouri, incidents with other local law enforcement leaders and the State Attorney’s Office on Jan. 23, 2015.
* ACSO hosted the High Springs Police and City Commissioners at a tour of the Combined Communications Center during the week of Jan. 26, 2015.
* Southeast Car Agency presented an appreciation plaque to Sheriff Darnell on Jan. 26, 2015, for her participation in the Cars for Kids Fl Sheriffs Youth Ranches fundraiser.
* Sheriff and Major Simmons participated in community dialogue at the Archer Forum on Race Relations on Feb. 18, 2015.
* Sheriff joined and began attending monthly meetings of the local NOBLE (National Organization for Black Law Enforcement) committee.
* Sheriff attended the Veterans Administration Annual Black History Month and Prayer Luncheon on Feb. 27, 2015.
* Sheriff addressed the city of High Springs Commission regarding the future of the School Resource Deputy (SRD) program in light of new SBAC Superintendent Roberts’ plans to cut back on program funding.
* Sheriff, along with numerous area business owners, attended and signed the Alachua County Education Compact on Mar. 19, 2015.
* Sheriff presented a Citizen Certificate of Commendation to Florida Food Service President and Gainesville citizen, Mr. Joel Islam, in appreciation for his donations to agency-sponsored community events on Apr. 2, 2015.
* Sheriff and JRB personnel participated in the River Phoenix Center for Peacebuilding Unity Walk in downtown Gainesville on Oct. 21, 2015.
* Sheriff addressed the Senate Appropriations Committee on Criminal and Civil Justice, regarding the processing of sexual battery kits, on behalf of ACSO and representing the FSA, on Nov. 3, 2015.
* Sheriff Darnell was elected as the President of the Florida Sheriffs Association on Jul. 15, 2015.
* ACSO and Dr. Nancy Hardt received an award/recognition at the Esri Health and Human Services GIS Conference in Atlanta, Georgia, on Sep. 25, 2015, for the role played in data-gathering for the project that works with the SWAG community.
* ACSO funded the School Board’s annual calendar, to include the new 2015/16 messages from Superintendent Roberts and Sheriff Darnell, funded by state law enforcement contraband trust funds.
* ACSO staffed and deployed the Alachua County Emergency Management’s GIS Trailer. The GIS Trailer is a mobile resource that can be utilized to update map areas in real time and increase effectiveness of search and rescue operations; as illustrated in a recent assist to the Jacksonville Sheriff’s Office during the search for a missing child.
* High Springs Community School held a dedication with signage recognizing ACSO Deputy Brian Phillips and HSPD Sergeant Chuck Harper on May 18, 2015.

PLEASE SEE OUR AGENCY WEBSITE: WWW.ALACHUASHERRIFF.ORG FOR THE FULL HIGHLIGHTS OF 2015
2015 EMPLOYEE RETIREMENTS

Bergsund, Michael  
Detention Officer  
13 years

Bright, Deniece  
Detention Officer  
26 years

Brown, Timothy  
Detention Officer  
29 years

Byrd, Larry  
Detention Officer  
29 years

Calvin, Kimberly  
Detention Sergeant  
20 years

Colton, Lottie  
Detention Officer  
21 years

Ellis Jr., Ray  
Detention Officer  
28 years

Hudson, Lee  
Detention Lieutenant  
22 years

Jones, Mike  
Captain  
27 years

Lee, Alice  
Lieutenant  
29 years

Muczkowske, Sandra  
Detention Officer  
18 years

Sessions, Glenda  
HR Research Analyst  
32 years

West, Donald  
Detention Lieutenant  
20 years

TRAFFIC STOPS AND ENFORCEMENT

One of the most important duties of a law enforcement agency is the enforcement of motor vehicle laws. Too many people are killed or injured in vehicle crashes each year. One of the goals of the Alachua County Sheriff's Office (ACSO) is to increase traffic safety by making traffic stops, which can result in warnings, equipment checks, and citations. We want to make sure that people understand both the reasons for traffic stops and the procedures that will be followed during the stop.

Under the law, the driver of a vehicle can be stopped for a variety of traffic offenses, or if there is reasonable suspicion that a crime has been, is being, or is about to be committed. This means that a deputy does not need a great deal of proof in order to stop a vehicle. A vehicle may be searched if there is probable cause that it contains something illegal or has been used in a crime, or if consent to search is given. It is the policy of ACSO to patrol in a proactive manner, to aggressively investigate suspicious persons and circumstances, and to actively enforce motor vehicle laws. ACSO policies, as well as, federal and state law, forbid stopping a vehicle or person based solely on race, color, ethnicity, gender, physical handicap or religion. A stop will only be made when there are legal grounds to do so.

IF YOU ARE STOPPED, pull off the road and out of traffic as soon as it is safely possible. Turn off your engine and music, and open your window so you and the deputy can communicate. If it is dark, turn on your interior lights. You and your passengers should remain calm and in the vehicle. Keep your hands in plain view and do not make any movements that might be interpreted as hiding or reaching for something, since this is a safety concern for the deputy.

It is likely that the deputy will tell you to exit the vehicle with your driver’s license, vehicle registration, and proof of insurance. These documents should be readily available in the vehicle since the law says they must be provided. Passengers should remain in the vehicle unless told to exit. Although most traffic stops result in a warning or citation, some violations are probable cause for arrest. Remember, no matter what happens, both you and the deputy are most likely being video or audio taped and there is always a review available through the courts or the complaint process. Arguing or being abusive is counterproductive. Resisting or obstructing the deputy is a separate crime and will result in an arrest.
# Alachua County Sheriff’s Office

<table>
<thead>
<tr>
<th>Phone Listing</th>
<th>Phone Number (352)</th>
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<tbody>
<tr>
<td>Accounting &amp; Budget Bureau</td>
<td>367-4198</td>
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<td>Civil Bureau</td>
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<td>Combined Communications Center</td>
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<td>Court Security Bureau</td>
<td>264-7072</td>
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<td>Crime Prevention Unit</td>
<td>367-4044, 374-1800</td>
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<td>Criminal Investigation Division</td>
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<td>Detective Bureau</td>
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<td>Department of the Jail</td>
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<td>False Alarm Reduction Unit</td>
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<td>Warrants Bureau</td>
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<td>Victim Advocate(s)</td>
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