

August 10, 2017

SUBJECT: Request for Bids

Dear:

Enclosed is a copy of an Invitation to Bid and detailed specifications for the purpose of obtaining fixed pricing for Janitorial Supplies for the Alachua County Sheriff's Office, Department of the Jail.

Any questions pertaining to this request shall be directed to Accounting and Budget Bureau, (352) 367-4049 prior to the set bid opening date and time.

We look forward to receiving your bid response on or before **August 31, 2017 at 2:00 p.m., local time.**

Sincerely,

By: _____
Colonel David Huckstep
Chief Deputy

Enclosures

DBH/tyc

TABLE OF CONTENTS

REQUEST FOR BID	1
SCOPE OF SERVICES	2
GENERAL TERMS AND PROVISIONS	3-6
AFFIDAVIT OF INTEREST	7-9
QUESTIONNAIRE	10-11
MINIMUM SPECIFICATIONS	12
JANITORIAL LIST	13-14
BID SHEET	15

REQUEST FOR BID

Notice is hereby given that the Alachua County Sheriff's Office is requesting bids for the purpose of obtaining fixed pricing for Janitorial items for the Department of the Jail, for the period of October 1, 2017 through September 30, 2018.

Detailed specifications may be obtained by contacting the Alachua County Sheriff's Office, Accounting and Budget Bureau at (352) 367-4049, or may be printed from the web site at www.alachuasheriff.org.

All bids submitted must be in writing on the prescribed sheets and delivered to the Alachua County Sheriff's Office, Attention: Accounting and Budget Bureau, 2621 S.E. Hawthorne Road, Gainesville, Florida 32641 or mailed to the Alachua County Sheriff's Office, Attention: Accounting and Budget Bureau, P.O. Box 5489, Gainesville, Florida 32627.

It shall be the bidder's responsibility to ensure delivery of the bid to the Accounting and Budget Bureau on or before **August 31, 2017 at 2:00 p.m., local time.** Only bids received by the listed time and date will be considered. All proposals must be enclosed within a sealed envelope and clearly marked on the face of that envelope **“Janitorial Bid - #B-17-4”.**

The Alachua County Sheriff's Office reserves the right to accept or reject any and all bids in whole or in part and to waive informalities.

By: _____
Colonel David Huckstep
Chief Deputy

Gainesville Sun: Publish August 10, 2017
 August 17, 2017

SCOPE OF SERVICES

It is the intent of the Alachua County Sheriff's Office to obtain fixed pricing for Janitorial items for the Alachua County Sheriff's Office, Department of the Jail for the period of October 1, 2017 through September 30, 2018.

In determining the successful bidder, consideration will be given to price, responsiveness to these specifications, the purchaser's past experience and suitability of the services being offered.

The Sheriff reserves the right to accept any bid or to reject any or all bids in whole or in part or to award the bid for Janitorial items for the Department of the Jail on such a basis as the Sheriff deems to be in her best interest.

ALACHUA COUNTY SHERIFF'S OFFICE
ALACHUA COUNTY, FLORIDA
INVITATION TO BID
REGULAR AND TERM CONTRACTS
Bidder Acknowledgment

SUBMIT BIDS TO:
ALACHUA COUNTY SHERIFF'S OFFICE
2621 SE HAWTHORNE ROAD
GAINESVILLE, FLORIDA 32641

BIDS WILL BE RECEIVED: August 31, 2017 NO LATER THAN 2:00 P.M.

BIDS WILL BE OPENED: August 31, 2017 @ 2:00 P.M.

BID TITLE: Janitorial Bid #B-17-4

AGENCY MAILING DATE: August 10, 2017

VENDOR NAME: _____

VENDOR MAILING ADDRESS: _____

CITY-STATE-ZIP _____

TELEPHONE NUMBER: _____

TOLL FREE NUMBER: _____

DEFINITION OF TERMS

Where the following terms or their pronouns occur herein, the intent and meaning shall be as follows:

SHERIFF: The Sheriff of Alachua County, Florida or her duly authorized representative.

BIDDER: Any person, firm, or corporation submitting a proposal for the service contemplated, or a duly authorized representative.

CONTRACTOR: The person, firm, or corporation, with whom the Sheriff has executed a contract for the performance of the service, or a duly authorized representative.

SPECIFICATIONS: The directions, provisions and requirements contained herein, together with all written agreements made setting out or relating to the method and manner of performing requested service. All applicable laws of the State of Florida, the Federal Government, And the Rules and Regulations of the county of Alachua are hereby adopted and made part of these specifications.

CONTRACT: The proposal submitted by a bidder which is accepted by the Sheriff along with all documents identified as constituting the entire bid package.

PROPOSAL: The offer of the bidder, submitted on the prescribed sheets, setting forth the prices and scope of service to be performed.

RESPONSIBLE AGENT: The duly authorized representatives of the Sheriff and the Contractor during the contract period.

GENERAL TERMS AND PROVISIONS

1. **BIDS:**

- 1.1 The herein included Invitation To Bid, Scope of Services, Instructions to Bidder, the Specifications, the Bid Sheet, the Questionnaire, the Terms and Provisions, the Affidavit of Interest, together with all attached documents therein identified, constitute the entire bid package. Specifications and supplemental documents are essential parts of the contract, and requirements occurring in one are as binding as though occurring in all.
- 1.2 Bid proposals may be considered irregular and subject to rejection if they show serious omission, unauthorized alteration of form, unauthorized alternate or incomplete proposals or irregularities of any kind.
- 1.3 All bids must include a manual signature of the authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. All corrections made by the bidder to the bid price must be initialed.
- 1.4 Any deviations from the bid specifications shall be duly noted on the applicable page and initialed in ink. Items will be assumed to be in strict accordance unless such notations are made.
- 1.5 Any questions pertaining to the conditions and specifications or any portion of this request, shall be directed to the Accounting and Budget Bureau prior to the set bid opening date and time. No interpretation shall be considered binding unless provided in writing by the Sheriff. Any and all such interpretations and any supplemental instructions will be in the form of written addendum, which, if issued, will be sent to all prospective bidders. All addenda so issued shall become part of the Bid Documents.
- 1.6 Any bidder may withdraw the proposal by facsimile or written request at any time prior to the scheduled closing time for receipt of proposals.
- 1.7 All bid proposals must be quoted on the bid sheet provided. No other bid proposals will be accepted. All copies must be marked plainly by the bidder, who will be responsible for its accuracy. All blank spaces must be filled in as noted, in ink or typed, with the amounts extended and totaled. Any corrections necessarily made on the proposal sheet should be made by crossing out the item in error and inserting the corrected item immediately above. Such corrections shall be initialed and dated by the person signing the proposal. No proposal containing correction by erasure will be accepted.
- 1.8 The Sheriff reserves the right to accept or reject any or all proposals and to waive any informalities.
- 1.9 Manufacturers' names and model numbers are herein used solely for the purpose of establishing a standard of design and use intended. Products of other manufacturers will be considered if they meet or exceed such standards, unless marked "NO SUBSTITUTION".....
- 1.10 All items of labor and material, whether stated or implied, shall be included to make unit completely operational and ready for use intended.

2. **QUALIFICATIONS OF BIDDERS:**

- 2.1 Bids will be considered only from firms normally engaged in providing and performing the services requested. Bidders must have adequate organization, facilities, equipment and personnel to insure prompt and efficient service to the Sheriff, and shall have all necessary licenses and permits required by law to fulfill the requirements of this proposal.
- 2.2 The Sheriff reserves the right to inspect the facilities and organization or to take any other action necessary to determine ability to perform in accordance with specifications, terms and conditions prior to making an award.
- 2.3 The Sheriff will determine whether the evidence of ability to perform is satisfactory and will make awards only when such evidence is deemed satisfactory and reserves the right to reject bids where evidence submitted, or investigation and evaluation indicate inability of the bidder to perform.

3. **PERSONAL INVESTIGATION:**

- 3.1 Before submitting a proposal, it shall be the bidder's responsibility to be familiar with the nature and extent of the services described herein and any local conditions that may in any way affect the cost thereof. Bidder shall also examine thoroughly specifications and other related documents to inform him/herself regarding any and all conditions and requirements that may in any manner affect the service to be performed under this proposal. Submission of the proposal by a bidder shall be conclusive evidence the bidder has complied with the requirements of 3.1 herein.

4. **COMPLIANCE:**

- 4.1 Contractor shall comply with all laws, ordinances and regulations applicable to the sale and delivery of the goods and/or services called for in this proposal. The bidder is presumed to be familiar with all Federal, State and local laws, ordinances, code rules and regulations that in any way affect the production, sale and delivery of the goods or the furnishing of any labor or services called for by this request. Ignorance on the part of the bidder will in no way relieve the bidder from responsibility.

5. **INDEMNIFICATION:**

- 5.1 The bidder, without exception, shall indemnify, defend and hold harmless the Alachua County Sheriff and her employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process or article manufactured or used in the performance of this request.
- 5.2 The bidder guarantees and agrees to indemnify, defend and hold harmless the Alachua County Sheriff for any and all loss, liability damages, demands, claims or costs arising out of defective material and products, faulty work performance, negligent or unlawful acts and non-compliance with any local, state or federal codes, ordinances, order or statutes, including the Occupational Safety and Health Act.

- 5.3 The bidder agrees to defend, indemnify, save harmless and to exempt the Sheriff, her officers, agents, servants, and employees, from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees resulting from injury, real or imagined, to any person or property damage arising out of the services to be performed under this contract.
- 5.4 At no time will an employee of the Contractor be employed by the Sheriff in obtaining bids and in awarding the contract.
6. DISPUTES:
- 6.1 It is understood by the parties that the formation of this contract and venue for any disputes concerning this transaction lies and shall be in Alachua County, Florida.
7. AWARD OF CONTRACT
- 7.1 The bidder by submission of a bid will be deemed to have waived any and all objections to the process employed by the Sheriff in obtaining bids and in awarding the contract; and any right of actions against the Sheriff arising out of said process, ordinances, order or statutes, including the Occupational Safety and Health Act.
- 7.2 Award of this contract as a result of this solicitation shall be deemed effective only to the extent of appropriations available to the Sheriff at any time during the contract period.
- 7.3 The Sheriff reserves the right to award the bid to more than one bidder, as determined to be in the best interest of the Sheriff.
8. DELIVERY AND SERVICE:
- 8.1 Any delay of delivery or rendition of services, which deviates from the bid specifications, unless authorized by the Sheriff in writing, may result in the cancellation of the order. The Sheriff may procure similar services from any outside source by purchase order or other means and the Contractor will be liable for any excess costs in the event of such cancellations.
9. PRICES:
- 9.1 The bidder represents that the prices charged for the services is the lowest price charged by the bidder to buyers of a class similar to the Alachua County Sheriff's Office under conditions similar to those specified in this request.
- 9.2 The Alachua County Sheriff's Office is a tax-exempt organization, #85-8013868101C-9.
- 9.3. Prices bid shall be total cost and shall include all services to be rendered. All prices quoted shall be firm and binding for a minimum period of ninety (90) days after the bid opening for all responding bidders.
- 9.4 Prices shall include all packing, handling, preparation, shipping and delivery charges.
- 9.5 All prices shall be F.O.B. Alachua County Sheriff's Office, Department of the Jail, 3333 NE 39th Ave., Gainesville, Florida 32609.
- 9.6 Any item included as standard equipment by the manufacturer shall be identified and included on the units being bid.
- 9.7 All items shall be new. In no case will used, reconditioned or obsolete parts/units be acceptable
10. MODIFICATIONS:
- 10.1 If any provision of this agreement shall be declared illegal, void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.
- 10.2 All specifications are to be considered minimum requirements.
- 10.3 This agreement constitutes the entire agreement and understanding between the parties hereto, and it shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the parties hereto.
- 10.4 The failure of the Sheriff at any time to require performance by the vendor for any provisions hereof shall in no way affect the right of the Sheriff thereafter to enforce same. Nor shall waiver by the Sheriff of any breach of any provisions hereof taken or held to be a waiver of any succeeding breach of such provisions or be a waiver of any provision itself.
11. RESPONSIBLE AGENT:
- 11.1 The contractor shall designate a responsible agent and alternate as necessary, for all dealings, communications, notices or contracts between the Sheriff and the contractor. Any notice or communication to or from the responsible agent shall be deemed to be communication to or from the contractor.
12. ASSIGNMENT AND SUBLETTING:
- 12.1 No assignment of the contract or any right occurring under this contract shall be made in whole or in part by the contractor without express written consent of the Sheriff. In the event of any assignment, the assignee shall assume the liability of the contractor; however, the Sheriff reserves the right to hold the contractor liable in the event of a breach of the terms of this contract by the contractor or its assignee. In the event the contractor assigns the agreement and the Sheriff accepts the assignee, the assignee will be subject to all terms and conditions of this agreement notice in writing.

13. BOOKS AND RECORDS:
- 13.1 The contractor shall keep records of services performed and the costs therefore and the Sheriff shall have the right to review these records upon request.
14. COMPLIANCE:
- 14.1 Items may be tested for compliance with specifications. Items delivered not conforming to specifications may be rejected and returned at bidder's expense.
15. TERM OF CONTRACT, RENEWAL, TERMINATION
- 15.1 The award of the contract shall be for a twelve (12) month period beginning on October 1, 2017 and expiring on September 30, 2018, with renewal options for two (2) additional one (1) year periods upon mutual agreement from both contracting parties.
- 15.2 Within sixty (60) days prior to the anniversary date of the contract, the contractor shall notify the Sheriff in writing of the intent to honor a renewal option.
- 15.3 Renewal notifications shall include any modifications requested by the contractor for consideration and approval by the Sheriff.
- 15.4 If the Sheriff in her sole discretion determines that work authorized hereunder is not properly performed, the agreement for said services may be terminated immediately. This shall not be deemed to restrict any other remedies available to the Sheriff in the event of non-performance on the part of the contractor.
16. ADVERTISING:
- 16.1 In submitting a proposal, the bidder agrees not to use the results there from as a part of any commercial advertising.

AFFIDAVIT OF INTEREST

State of _____

County of _____

_____ being first duly sworn deposes and says:

Individual only:

That she/he is an individual doing business under the name _____ of _____, at _____, in the City and County of _____, State of _____.

Partnership or Joint Venture Only:

That she/he is the duly authorized representative of a partnership of joint venture doing business under the name of _____, in the City and County of _____ State of _____.

Corporation only:

That she/he is duly authorized and acting _____ of _____, a corporation organized and existing under the laws of the State of _____, and that she/he, said partnership or joint venture, or said corporation, is filing herewith a proposal to the Sheriff of Alachua County, in conformity with the attached Request for Bid.

Individual only:

Affiant further says that the following is a complete and accurate list of the names and addresses of all persons financially interested in said proposed agreement:

Name Address

Partnership or Joint Venture Only: Affiant further says that the following is a complete and accurate list of the names and addresses of the members of said partnership or joint venture:

Name Address

Affiant further says that said partnership or joint venture is represented by the following resident agents in the City and County of _____.

Corporation only: Affiant further says that the following is a complete and accurate list of the officers and directors of said corporation:

OFFICERS:

DIRECTORS:

President	_____	_____
Vice President	_____	_____
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____
Local Manager or Agent	_____	_____

and that the following officers are duly authorized to execute agreements of this nature on behalf of said corporation:

Affiant further says that the Proposal filed herewith is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation, that such proposal is genuine and not collusive or sham, that said contractor has not put in a sham bid, and has not directly or indirectly induced or

solicited any other contractor to put in a sham bid, and has not directly or indirectly, colluded, conspired, connived or agreed with any contractor of anyone else to put in a sham bid, or that anyone shall refrain from submitting a proposal, that said contractor has not in any manner, directly or indirectly, sought an agreement, communication or conference with anyone to fix the proposal price of said contractor or of any other contractor, or to fix any overhead, profit, or cost element of such proposal price or that of any other contractor, or to secure any advantage against the Alachua County Sheriff's Office or anyone interested in the proposed contract, that all statements contained in such proposal are true, that said contractor has not directly or indirectly, submitted his proposal price or any breakdown thereof or the contents thereof, or divulged information or data relative thereto to any other person, firm or corporation.

Affiant further says that it has not in the past and will not in the future pay or agree to pay, directly, or indirectly, any money or other valuable consideration for assistance or aid rendered or to be rendered in procuring or attempting to procure for itself the contract above referred to, to any corporation, partnership, company, association, organization, or to any member or agent therefore or to any individual, except bona fide employees of contractor or bona fide established commercial business or professional agents hired by the contractor for the purpose of securing advice and information about making its proposal.

Further Affiant saith naught.

SIGNED: By _____

Title _____

STATE OF FLORIDA
COUNTY OF ALACHUA

Sworn to before me and subscribed in my presence this ____ day of _____, 2017, A.D., by _____, who is personally known to me or who has produced _____ as identification.

Notary Public

QUESTIONNAIRE

1. How many years has your company successfully operated the type of service requested?

2. Will you subcontract any part of this work? If so, give details.

3. Give the names, years experience and position of all personnel who will be involved in fulfilling this agreement:

NAME

YEARS EXPERIENCE

POSITION

4. Have you or your company ever had a governmental contract terminated or canceled prior to the expiration of such contract? If so, give details:

5. Do you currently provide a similar service for any other governmental agency? If so, give agency name and contact person for that agency:

6. What constitutes your normal business days and working hours?

7. Give the name of your responsible agent and a telephone number where that person can be reached during business hours:

8. Are you registered with the Florida Department of Agriculture and Consumer Services?

If so, what is your registration number? _____

*USE ADDITIONAL SHEETS, IF NECESSARY, TO ANSWER ANY OF THE ABOVE QUESTIONS.

Company Name

MINIMUM SPECIFICATIONS FOR JANITORIAL BID

Please type or print your company name on each page of the bid solicitation and the bid sheet so that your company's submitted pricing can be identified.

Quantities listed herein are only estimated and the Sheriff's Office reserves the option to increase and or decrease quantities, delete or add items as required. If adding items, the Sheriff's Office reserves the option to accept a price mutually agreed upon or obtain said items via the Sheriff's Office regular procurement procedures.

Delivery shall be FOB Destination to the Alachua County Sheriff's Office, Department of the Jail, 3333 NE 39th Ave., Gainesville, Florida 32609.

The Bidder must state a definite time for delivery of supplies or performance of services. Time is of the essence in the filling of orders. No delays in shipment and material or rendition of services will be permitted except as authorized by the Sheriff in writing. "Acts of God" of course, will excuse delay. Please notify the Alachua County Sheriff's Office at (352) 367-4049 at once of anticipated delays. Excessive or unusual transportation charges caused by the contractor's inability to deliver by specified date and in specified quantities shall be charged to the contractor. Right is reserved to cancel this order or any part thereof if the foregoing is not complied with. In the event of cancellation pursuant to this clause, the Sheriff may procure similar articles or services elsewhere or secure the manufacture and delivery of the articles by purchase order or otherwise and contractor shall be liable to the Sheriff for excess costs.

Packaging must be listed for each item offered if different than the packaging listed in the specifications.

The brand name for each item offered must be listed.

Unit price for each unit offered shall be shown and such price shall include packing and shipping unless otherwise specified. All or none bids will not be considered.

Current and accurate Material Safety Data Sheets (MSDS) will be required for any and all chemicals, to include labels/decals for spray bottles.

NO GLASS CONTAINERS WILL BE ALLOWED.

See Attached Janitorial List.

JANITORIAL LIST

COMPANY NAME: _____

Item #	DESCRIPTION			Estimated Use
1	TOILET PAPER, WHITE, 2 PLY, INDIVIDUALLY WRAPPED, 500 SHEETS/ROLL, 96 ROLLS/CS	Brand		1343 cases
	Sofidel America's Confidence Heavenly Soft	Price	\$	
		Size	Case	
2	PAPER TOWELS, MULTI-FOLD, SIZE 9.25" X 9.5" WHITE, BROWN OR BLEACHED, 4000/CS	Brand		950 Cases
	EQUIVALENT TO LAGASSE GENMFL	Price	\$	
	MUST INCLUDE SAMPLES OF THIS ITEM	Size	Case	
3	BROOM, HOUSEHOLD, 100% CORN, 4 ROWS, MULTIPLE ROWS OF STITCHED NYLON CORD, 12EA/DZ	Brand		20 Dozen
	EQUIVALENT TO GREENWOOD 595	Price	\$	
		Size	Dozen	
4	LOOP-END MOP HEADS, WET, 24 OZ, COTTON, 4 PLY	Brand		134 Dozen
	5" WIDE MESH HEAD BANDS, BAND AT THE BOTTOM	Price	\$	
	MUST BE AVAILABLE IN 3 COLORS - PREFER GRN, RED, BLUE	Size	Dozen	
	EQUIVALENT TO GREENWOOD 1383WMB			
5	HANDLE, WOODEN, WET MOP, 1 1/8" DIAMETER BY 60" LONG, 4" SURE GRIP HEAVY DUTY METAL HEAD.	Brand		10 Dozen
	EQUIVALENT TO ABCO #01203-NB	Price	\$	
		Size	Dozen	
6	HANDLE, WOODEN, THREADED METAL END, 60" LONG 15/16" DIAMETER	Brand		25 Dozen
	EQUIVALENT TO ABCO 01104	Price	\$	
		Size	Dozen	
7	HANDLE, WOODEN, TAPERED END, 60" LONG 1-1/8" DIAMETER	Brand		8 Dozen
	EQUIVALENT TO ABCO 01113	Price	\$	
		Size	Dozen	
8	HANDLE, WOODEN, DUST MOP, HEAVY DUTY, 60" LONG, 1-1/8" DIAMETER, HEAVY DUTY METAL CLIP ON CONNECTOR	Brand		2 Dozen
	EQUIVALENT TO ABCO 01406NB	Price	\$	
		Size	Dozen	
9	DUST MOP, 5" X 36", METAL FRAME MADE OF 1/4" HEAVY STEEL WITH NICKEL-CHROME PLATING, FOR USE	Brand		15 Each
	WITH SWIVEL SNAP CLIP	Price	\$	
	EQUIVALENT TO ABCO BH24536	Size	Each	

COMPANY NAME: _____

10	PADS, FLOOR STRIPPING, BLACK, 20" X 1", 5 PADS/CS	Brand		65 Cases
	5EA/CS	Price	\$	
	EQUIVALENT TO Americo 400120	Size	Case	
11	PADS, NATURAL HAIR, 20" X 1", FOR BURNISHING 2000 RPM, 5 PADS/BX (CANNOT BE A SPRAY/BUFF PAD)	Brand		30 Cases
	5EA/CS	Price	\$	
	EQUIVALENT TO Americo 401720	Size	Case	
12	PADS, FLOOR, POLISHING, WHITE, SIZE 20" X 1"	Brand		30 Cases
	5EA/CS	Price	\$	
	EQUIVALENT TO Americo 401220	Size	Case	
13	BOTTLE, PLASTIC, 32 OZ, W/O SPRAYER (USE WITH A SPRAY TRIGGER)	Brand		5 cases
	100/CS	Price	\$	
	EQUIVALENT TO 5032WG	Size	Case	
14	TRIGGERS, HEAVY DUTY, CHEMICAL AND SOLVENT RESISTANT, FOR 32 OZ PLASTIC BOTTLE	Brand		5 cases
	200/CS	Price	\$	
	MUST INCLUDE SAMPLES OF THIS ITEM	Size	Case	
15	BAGS, TRASH CAN LINERS, 40" X 48", LOW DENSITY FILM TYPE 16 TO 17 MIC, BLACK OR BROWN	Brand		287 Cases
		Price	\$	
	MUST INCLUDE SAMPLES OF THIS ITEM	Size	Case	
16	BAGS, TRASH CAN LINERS, 24" X 32", LOW LINER DENSITY FILM TYPE 8 M, BLACK OR BROWN	Brand		267 Cases
		Price	\$	
	MUST INCLUDE SAMPLES OF THIS ITEM	Size	Case	
17	FEMININE MAXI PAD, GARDS #4, INDIVIDUALLY WRAPPED, 250/CS #SN288-C	Brand		244 Cases
		Price	\$	
	MUST INCLUDE SAMPLES OF THIS ITEM	Size	Case	
18	BAGS, BROWN PAPER, 8 LB BAG, 2000/BUNDLE	Brand		2 Bundles
		Price	\$	
	EQUIVALENT TO US BAG BK8-500	Size	Bundle	
19	BAGS, BROWN PAPER, 57 LB, 1/6 BARREL, 500/BUNDLE	Brand		4 Bundles
		Price	\$	
	EQUIVALENT TO US BAG SK1657	Size	Bundle	

BID SHEET

The undersigned, as contractor, hereby certifies that he/she has read and understands pages 1- 15 of the Request for Bid for Janitorial items for Alachua County Sheriff's Office, Department of the Jail for the period of October 1, 2017 through September 30, 2018 and therefore submits the following bid:

THE ALACHUA COUNTY SHERIFF'S OFFICE WILL NOT BE BOUND BY ANY EXACT QUANTITIES.

ADDITIONAL COST OR SERVICE INFORMATION:

DELIVERIES SHALL BE WITHIN _____ DAYS AFTER ORDER IS PLACED.

Company Name

Phone Number

Address

City

State

Zip Code

Authorized Signature

Print Name

Title